



LIDDINGTON PARISH COUNCIL

Minutes of the meeting held on
Monday 24th May 2021 at 7pm in the Village Hall

Present: Councillors Bunney, Hyatt, Lomax and Wilson
Also present: Ward Councillor Gary Sumner and Laura Evans (Clerk)

1. ELECTION OF CHAIRMAN

Resolved: Cllr Hyatt proposed Cllr Lomax as Chair. Cllr Bunney seconded the proposal and was unanimously agreed. The Chairs Declaration of Acceptance of Office was signed and received.

2. ELECTION OF VICE CHAIR

Resolved: Cllr Wilson proposed Cllr Bunney as Vice Chair. Cllr Lomax seconded the proposal and was unanimously agreed. The Vice Chairs Declaration of Acceptance of Office was signed and received.

3. ALL MEMBERS TO RECEIVE AND SIGN 'DECLARATION OF ACCEPTANCE OF OFFICE' FORMS AND REGISTER OF MEMBERS INTEREST FOLLOWING ELECTION

Resolved: All Councillors signed 'Declaration of Acceptance of Office' form and completed Register of Members Interest.

4. APPLICATION FOR AND APPROVAL OF DISPENSATION FOLLOWING ELECTION

All Councillors are required to apply for a dispensation to be able to participate in any discussion or vote concerning the setting of the precept.

Resolved: All Councillors completed the application forms which were duly signed by the Clerk granting the dispensation.

5. DECLARATIONS OF INTEREST

Cllr Lomax reminded members that at the start of the Meeting they should declare any known interests in any matter to be considered and also during the meeting if it becomes apparent that they have an interest in the matter being discussed

6. MINUTES OF PREVIOUS MEETING

Resolved: The Minutes of the Full Council meeting held on 7th April 2021 were approved and signed as a true record.

7. MATTERS ARISING (10 MINUTES)

Trough – Cllr Wilson approached a local resident who was interested in planting and maintaining the trough. The resident is costing up locally sourced plants and will be putting a proposal forward.

Defibrillator – Cllr Lomax confirmed that the defibrillator will be delivered on Tuesday 25th May. Cllr Lomax and Cllr Wilson have looked at the phone box which will need cleaning inside before the defibrillator is fitted.

Action- Cllr Lomax/Wilson

Lord Joffe Memorial- The quotation has been received from the contractor for the removal of existing post and installation of two new posts. The quote was for £180 + VAT, the meeting agreed to proceed with the quote.

Action- Clerk

Liddington Hill Monument – Cllr Lomax confirmed after visiting the monument that the rails are loose and need repairing and the decking boards need to be inspected. Cllr Wilson raised concerns regarding erosion around the monument and suggested contacting the Wiltshire Conservation Officer. The meeting agreed to contact the contractor to inspect the decking boards and contact the Wiltshire Conservation Officer in regard to erosion.

Action – Clerk

Swing- Clerk to contact Kompan, who provided the quotation for the replacement parts, to obtain a quotation for the repair work to be completed.

Action-Clerk

Baby Swing – Cllr Bunney explained that after inspecting the swing, a new piece will need to be ordered. Cllr Bunney to send details of the piece required to the Clerk.

Action – Cllr Bunney

8. PUBLIC SESSION (15 MINUTES)

As no members of the public were in attendance or had made representations, the Parish Council continued with the meeting

9. PLANNING MATTERS (10 MINUTES)

(a) To consider any planning applications:

The meeting noted that no planning applications were received

(b) To note any decisions:

Application: S/HOU/21/0374

Location: 9 Lidenbrook, Liddington, SN4 0HL

Proposal; Erection of a single storey rear extension, extension to existing garage, 1 no. front dormer window and 2 no. rear dormer windows- Granted

10. WARD COUNCILLOR REPORT (10 MINUTES)

Liddington Parish Council congratulated Cllr Gary Sumner on his elected Deputy Leader role.

Gigabit Fibre – Cllr Sumner produced postcodes for Medbourne Lane and Church Road which needed to confirmation so the details could be passed back to Openreach. They can then assess whether they can be included in Phase 1 (main scheme) or bought in as Phase 2 (new schemes).

Crossing Point Relocation- After reviewing the pedestrian crossing against 6 other sites in Swindon, and surveying pedestrian numbers, motorised traffic speed, volumes and assessing the speed sign data provided by Liddington Parish Council, the crossing has been identified as a site to be taken forward for prioritisation. Swindon Borough Council will be in contact in due course to discuss further.

Inlands Farm Appeal 15th June – It has been confirmed that SSPG are a full participant who will be attending the open day on 15th June. Cllr Wilson had sent a comprehensive response to the planning inspectorate but only received an automated response. Cllr Sumner suggested that Cllr Wilson make contact again so he can be included on the open day.

11. FINANCE (10 MINUTES)

(a) To approve payment of the following invoices:

- Swindon Borough Council – Highway licence - £125.00- no reply received from Swindon Borough Council in response to the email to dispute the charge, remains unpaid

Resolved: Cllr Bunney proposed approval of the invoices, the standing order, recurring payment and ratification of the payment made between meetings. Cllr Wilson seconded the proposal and was unanimously agreed.

- WALC - Swindon Area Committee, Annual subscription 2021/22 - £15.00
- Chairs Allowance - £75
- Admin expenses – hard drives - £81.98

(b) To approve payment of the following Standing Orders:

- Adams & Watt – Annual grass cutting contract – May instalment - £526.34

(c) To approve the following Direct Debits:

(d) To approve payment of the following recurring payment

- Unlimited webhosting – (18/05/2021 – 17/06/2021) - £4.19

(e) To ratify payments made between meetings

- Tech4less – mobile phone - £99.00
- Zoom – Standard pro monthly (May) - £14.39
- Community Heartbeat Trust - £2325.00

(f) To review and approve Liddington Parish Council Risk Management

Resolved: Cllr Lomax proposed that the revised Risk Management document was approved and adopted. Cllr Bunney seconded the proposal and was unanimously agreed

(g) To review and approve updated Asset Register as at 30th April 2021

Resolved: The meeting approved the Asset Register, Clerk to update the date on the document

(h) To review, agree and approve the final budget for 2021//22

Resolved: The meeting agreed and approved the final budget for 2021/22

(i) To formally agree amounts to be identified as Earmarked reserves for 20/21, Projects and Contingency.

Resolved: Cllr Lomax proposed £5,000 to be identified as 'projects', which was unanimously agreed.

12. LIMITED ASSURANCE REVIEW

It was **resolved** to approve and sign:

- (a) Annual Governance Statement 2020/21
- (b) Accounting Statements 2020/21
- (c) To certify itself exempt as the higher of Liddington Parish Council's gross income for the year or gross annual expenditure for the year, did not exceed £25,000
- (d) To confirm period of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority) the meeting noted that the period of Public Rights would commence on Monday 14th June through to Friday 23rd July 2021.

13. TO RE-ADOPT

(a) Liddington Parish Council Standing Orders

Resolved: The meeting agreed that the Standing Orders be approved and re-adopted

(b) Liddington Parish Council Financial Regulations

Resolved: The meeting agreed that the Financial Regulations be approved and re-adopted.

(c) Liddington Parish Council Code of Conduct

Resolved: The meeting agreed that the Code Of Conduct be approved and re-adopted.

14. VILLAGE MATTERS (15 MINUTES)

- (a) Liddington Hill viewing table platform repairs- discussed under item 7.
- (b) The Inlands Farm Appeal which starts on 15th June – discussed under item 10.

15. COUNCILLORS' ROLES & RESPONSIBILITIES (10 MINUTES)

To agree the roles and responsibilities and the representatives to attend outside meetings on behalf of Liddington Parish Council:

Playing Field

Planning

Footpaths/Village

The meeting agreed that the roles and responsibilities would be decided once the 2 vacant Councillor positions were filled.

Meetings:

Village Hall Committee

Swindon Borough Council Ridgeway Ward NEV Liaison Meeting

Swindon Area Committee

Chairs & Clerks Engagement Meeting

Councillors who have attended meetings on behalf of the Parish Council or who are responsible for local schemes, amenities and projects will have the opportunity to provide an update on progress made.

16. PARISH MAGAZINE (5 MINUTES)

The Meeting agreed to put the following in to the Parish Magazine

- Second Defibrillator
- Allotments
- Vacancies

17. CORRESPONDENCE

Correspondence had been received requesting a meeting with a Parish Council representative and the Highways Officer from Swindon Borough Council to discuss prominent and permanent signage for a field due to it being walked across. Damage to crops and danger to livestock from dog fouling on private land where there is no public right of way, is the issue. The Clerk to arrange the meeting.

Action- Clerk

18. ITEMS FOR INFORMATION/FUTURE AGENDA

The next meeting will be held on Wednesday 2nd June 2021 at 7pm in the Village Hall.

The Minutes that had been agreed at the virtual meetings held during the Covid-19 lockdown were signed and initialled by the Chair.

The Finance Statements and payment approval list that had been agreed at the virtual meetings during the Covid-19 lockdown were reviewed and signed by two signatories.

The meeting closed at 9:01pm

Signed..... Date.....