

]MINUTES OF ANUUAL GENERAL MEETING HELD ON 11th
MAY 2011[/heading]

PRESENT: Sid Bishop, David Lomax, Jonathan Miller, Stephanie Penfold, Gordon Wilson (Chairman), Liz Carmichael (Clerk), Andrew Bennett (Ward Councillor) and 1 member of the public.

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Sid Bishop proposed that Gordon Wilson be elected Chairman and that Maurice Spillane be elected Vice-Chairman. This proposal was seconded by David Lomax. Gordon Wilson signed the acceptance of office form.

2. APOLOGIES

None

3. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 11.4 as he is the Parish Council's representative on the Parish Plan committee.

Stephanie Penfold declared an interest in agenda item 11.2 as she is the Parish Council's representative on the Village Hall committee.

4. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 13h April were approved and signed as a true record.

5. UPDATE FROM PREVIOUS MEETINGS

Actions completed

Invite Mark Cook & SBC to next meeting to discuss parking issues

Action: clerk

Arrange for provision of plastic bags and litter grabbers Action: GW

Invite Emily Sykes/Bob Sanders (as appropriate) to next meeting

Action: clerk

Send letter to football club Action: clerk

Check totals Action: clerk

Review consultation documents Action: All

Speak to resident about pull-in Action: GW/MS

Actions carried forward

Get costing for road sign Action: GW/SB

The clerk advised the meeting that it may be possible to place the website sign along the highway as a form of advertising but it may need planning permission and should not resemble a highways or road sign. It was agreed that a letter be sent thanking the residents for taking the time to discuss the pull-in with members of the

Parish Council.

Send letter to residents Action: clerk
Stephanie Penfold joined the meeting.

6. MATTERS FOR CONSIDERATION

6.1 Swindon Core Strategy – Forward Planning officers were in attendance to answer the Parish Council's questions regarding the Core Strategy. It was noted that the main development focus is the existing urban area. The plan for the rural area is for an additional 750 homes. The size of the EDA has been reduced to 7500 dwellings created mainly as new villages, except for South Marston which is being extended. It was noted that Commonhead/Coate was still in the Core Strategy as part of the urban extension area and will comprise of residential and some industrial. It was agreed that Gordon Wilson should produce a draft response for review and agreement at the June meeting.

Produce draft response to Core Strategy Action: GW

6.2 Electoral review of Swindon – It was agreed that Gordon Wilson produce a draft response for review and agreement at the June meeting.

Produce draft response to electoral review Action: GW

6.3 Parking Issues – Mark Cook updated the Parish Council on his intervention in some of the disputes over parking. It was noted that a letter had been sent to all residents along The Street regarding parking matters. The provision of a disabled parking space was discussed and it was agreed that the matter should be investigated further. It was noted that additional Neighbourhood Watch Area signs can be provided for current ongoing schemes. Mark Cook advised the Parish Council that a representative from the police would be happy to attend the next meeting.

Invite Bob Sanders to the next meeting to discuss parking issues
Action: clerk

6.4 Traffic Calming – It was agreed to carry this matter forward to the June meeting.

Invite Emily Sykes/Bob Sanders (as appropriate) to next meeting
Action: clerk

6.5 Insurance – The Parish Council noted that last year's insurance was £ and that this year is £, including an administration charge of £. It was agreed that alternate quotes be obtained and that the clerk should proceed with the lowest quote.

Get insurance quotes and proceed with lowest one Action: clerk

6.6 Jubilee Gardens Notice board/Sign – It was agreed that this matter be carried forward to the next meeting.

6.7 Landscaping Project – It was agreed that this matter be carried forward to the next meeting.

7. PLANNING

7.1 The plans for application S/11/0510RM for a two storey side/rear extension and loft extension at the Sun Inn, 41 Purley road were not available at the meeting. It was agreed that an extension to the deadline for comments be requested in order for the Parish Council to consider the matter at its next meeting and that, if necessary, the date of the June meeting would be brought forward.

Request extension to planning deadline Action: clerk

7.2 It was noted that there have been no planning decision received since the last meeting.

8. FINANCE

8.1 Account Summary – The account summary was reviewed by the Parish Council.

8.2 The Parish Council noted the deposit of a £500 grant for the Parish Plan. It was agreed that the £300 already given to the Parish Plan committee was a contribution towards costs. The £500 will be held on account for future expenditure to produce the Parish Plan.

8.3 The Parish Council approved payment of the invoice for £33 from the Liddington Village Hall in payment for hall hire.

9. CORRESPONDENCE

9.1 Correspondence for discussion/action

NALC Communities in Action conference, Bristol 15 June – There will be no-one attending.

9.2 Correspondence for information – The Parish Council noted the following correspondence:

- “This is Swindon” Spring 2011 Partnership newsletter
- SBC Members Bulletin, Issues 556 – 559
- CPRE, Fieldwork, spring 2011
- CPRE AGM agenda, Chairman’s report and accounts statement
- Victim Support, letter and leaflet appealing for a donation
- SBC email regarding posters, leaflets & security devices aimed at reducing thefts from allotments

10. WARD COUNCILLOR’S REPORT

10.1 Councillor Bennett advised the Parish Council that the local elections had been held and that roles within the Borough Council

are yet to be determined. Andrew Bennett's role and the groups he's involved with may change. It was noted that the Landfill Credit grants have money available.

11. COUNCILLORS' REPORTS

11.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on the 8th and 27th April and that there were no issues to report.

11.2 Village Hall – Nothing to report.

11.3 Neighbourhood Watch Scheme – Nothing to report.

11.4 Parish Plan – It was noted that a village event is being held to present the preliminary findings from the survey.

11.5 Jeffries Land Trust – Nothing to report.

12. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Parish Council campaigning for slower speeds. Police pointed out that majority of speeding offences are committed by villagers.

Forward Planning officers were at meeting to discuss the Core Strategy.

Parish Plan committee have organised an event to present initial survey findings.

13. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE AGENDA

It was noted that Basil Archer was concerned about how dangerous Bell lane had become for pedestrians and horses as there are no pavements. Also, the sarsen stone placed at the corner of the Old Toll House to help protect it from impact from vehicles has been dislodged. It was agreed that these matters could be discussed at the next meeting as part of the traffic calming agenda item.

The pot holes at the bottom of Bell lane & the fly tipping of asbestos sheets in lay-by below Liddington hill on the left hand side on the way to Chiseldon need to be reported to Swindon Borough Council.

The meeting concluded at 9.40pm

The next meeting will be held on Wednesday 8th June 2011.