



## LIDDINGTON PARISH COUNCIL

**TO ALL MEMBERS OF LIDDINGTON PARISH COUNCIL:** Councillors Aftelak, Bunney, Hyatt, Lomax, Murphy, Poppleton and Wilson.

You are hereby summoned to attend an ordinary meeting of the Council which will be held in Liddington Village Hall at 7.00 pm on Wednesday 3<sup>rd</sup> May 2023 and at which your attendance is required.

Please note the section where the public can speak is to be held at 7.30 pm in the Main Hall. The remainder of the meeting will be held upstairs in the Committee Room, this being the majority of the meeting. Members of the public are welcome to attend as observers, if residents cannot negotiate the stairs, please give the Clerk 48 hours' notice so alternative arrangements can be made.

26<sup>th</sup> April 2023  
Laura Evans

**1. ELECTION OF CHAIR**

**2. ELECTION OF VICE CHAIR**

**3. APOLOGIES**

To receive apologies and consider accepting any reasons for absence

**4. DECLARATIONS OF INTEREST**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and during the meeting if it comes apparent that they have an interest in the matters being discussed.

**5. MINUTES OF PREVIOUS MEETING**

The Minutes of the Full Council meeting held on 5<sup>th</sup> April need to be agreed and signed as a true record

**6. MATTERS ARISING (10 MINUTES)**

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

**5. WARD COUNCILLOR REPORT (10 MINUTE)**

To receive the Ward Councillor's report

**6. PUBLIC SESSION (15 MINUTES)**

Members of the public are invited to make representations to Liddington Parish Council on any matters on the agenda, any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last no more than 15 Minutes unless changed by resolution of Council. Should no members of the public be in attendance, the Parish Council reserves the right to continue with the meeting.

**7. PLANNING MATTERS (10 MINUTES)**

(a) To consider any planning applications:

(b) To note any decisions:

**8. FINANCE (10 MINUTES)**

(a) To approve payment of the following invoices:

- HMRC- Tax Month 01- £46.40

- Swindon Local Councils Forum - £15.00
- (b) To approve payment of the following Standing Orders:**
  - Adams & Watt – Annual grass cutting contract – May instalment- £665.36
- (c) To approve the following Direct Debits:**
  - Three Mobile phone bill - £3.00
- (d) To approve payment of the following recurring payments**
  - Unlimited webhosting – (18/05/2023- 17/06/2023) - £4.79
- (e) To ratify payments made between meetings**
  - Salary April - £186.20
- (f) To receive the monthly account reconciliation**
- (g) To review and approve Liddington Parish Council Risk Management**
- (h) To review and approve updated Asset Register as at 31<sup>st</sup> March 2023**
- (i) To review, agree and approve the final budget for 2023//24**
- (j) To formally agree amounts to be identified as Earmarked reserves for 2023/24, Projects and Contingency**

## **10. INSURANCE RENEWAL**

To discuss the Insurance renewal for 2023-24

## **11. LIMITED ASSURANCE REVIEW**

To review, approve and sign:

- a) Annual Governance Statement 2022/23
- b) Accounting Statement 2022/23
- c) To certify itself exempt as the higher of Liddington Parish Council's gross income for the year or gross annual expenditure for the year, did not exceed £25,000
- d) To confirm period of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority)

## **12. TO RE-ADOPT**

- a) Liddington Parish Council Standing Orders
- b) Liddington Parish Council Financial Regulations
- c) Liddington Parish Council Code of Conduct

## **13. PROPOSED MEETING DATES 2023-24**

## **14. VILLAGE MATTERS (15 MINUTES)**

- a) Clay Pigeon Shoot
- b) Liddington Hillfort
- c) Car parking on the playing field for a wedding.

## **15. COUNCILLORS' REPORTS (10 MINUTES)**

Councillors who have attended meetings on behalf of the Parish Council or who are responsible for local schemes, amenities and projects will have the opportunity to provide an update on progress made.

Allotments (LH)

Playing Field (CB)

Village Hall Committee (JM)

Town Advisory Engagement Group (GW)

Swindon Local Council Forum (DL & GW)

Parish Chairs/Clerks Engagement Meeting (DL)

NEV Meeting (DL)

## **16. PARISH MAGAZINE (5 MINUTES)**

To agree input to the Parish Magazine

## **17. CORRESPONDENCE**

To note the following correspondence for information:

**18. ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive information on matters not covered elsewhere & to receive future agenda item