



LIDDINGTON PARISH COUNCIL

Minutes of the meeting held on

Wednesday 4th May 2022 at 7pm in the Village Hall

Present: Councillors Aftelak, Bunney, Hill, Lomax (Chair), and Wilson.

Also present: Laura Evans (Clerk).

1. ELECTION OF CHAIR

Resolved: Cllr Wilson proposed Cllr Lomax as Chair. Cllr Bunney seconded the proposal and was unanimously agreed. The Chairs Declaration of Acceptance of Office was signed and received. Cllr Aftelak proposed thanks to Cllr Lomax.

2. ELECTION OF VICE CHAIR

Resolved: Cllr Lomax proposed Cllr Bunney as Vice Chair. Cllr Aftelak seconded the proposal and was unanimously agreed. The Vice Chairs Declaration of Acceptance of Office was signed and received.

3. APOLOGIES

Resolved: To approve Cllr Hyatt's reason for absence (Unavailable)

4. PUBLIC SESSION (15 MINUTES)

As no members of the public were in attendance or had made representations, the Parish Council continued with the meeting.

5. DECLARATIONS OF INTEREST

Cllr Hill declared an interest as the Parish Council's representative on the Village Hall Committee.

6. MINUTES OF PREVIOUS MEETING

Resolved: The Minutes of the Full Council meeting held on 6th April 2022 were approved and signed as a true record

7. MATTERS ARISING (10 MINUTES)

Fencing off the Play Area- still ongoing, deferred until the next meeting.

Speed Sign – A tool was purchased from Solagen to release the solar panel speed sign; a post has been ordered and received with the contractor to install next week.

Best Kept Village- Due to Cllr Hyatt's absence no update was provided.

The Clump- No further progress, deferred until the next meeting.

Defib Training- Training has been booked for 18th May at 6pm in the Village Hall.

Bark for the Path in Church yard- This has now been dealt with.

Noticeboard – Cllr Bunney consulted the residents of the house near the noticeboard but due to having work done on the exterior of the house the noticeboard chosen would not fit. LPC discussed an intermediate size noticeboard but this would not give the space required for all the paperwork to be displayed, alternative locations were also discussed. Cllr Lomax proposed that bigger size noticeboard be purchased and placed in Spinney Close, which approved with a majority vote and one abstention.

Football Club Contract- All Councillors reviewed the document produced. Cllr Aftelak raised concern over the wording regarding indemnity. Cllr Aftelak to email Cllr Wilson with the suggested changes to this part. Cllr Wilson explained that a contract is very important at showing what is the Football Clubs responsibilities are and makes it easier to rectify problems. Cllr Hill and Cllr Aftelak stated that the playing field is a community amenity and raised concerns over charging the football club a fee. Cllr Lomax suggested that more background information be sought before discussions are held regarding fee's. Cllr Hill will publish on the dates of the matches being held onto the website for information. Clerk to contact Wanborough Parish Council for further information on the fee's that are charged for use of Wanborough's football field.

Action- Cllr Wilson/Aftelak/Hill/ Clerk

8. PLANNING MATTERS (10 MINUTES)

(a) To consider any planning applications:

Application: S/RES/21/1026 (Extension until 11th May)
Location: Land At Marlborough Road, Swindon
Proposal: Reserved Matters Application for appearance, landscaping, layout and scale for 70no. dwellings land at Marlborough Road (Coate, Swindon) pursuant to Outline Planning Permission ref. S/OUT/18/1093.

(b) To note any decisions:

The meeting noted that no decisions had been received.

9. WARD COUNCILLOR REPORT (10 MINUTES)

No Ward Councillor's report was given.

10. FINANCE (10 MINUTES)

(a) To approve payment of the following invoices:

Resolved: Cllr Bunney proposed approval of the invoices, the standing order, recurring payment and ratification of the payment made between meetings. Cllr Wilson seconded the proposal and was unanimously agreed.

- HMRC- Tax Month 1- £27.20
- Clerks Expenses- Paper- £3.49
- Solagen- Security Tool- £54.00
- Stocksigns- Post- £143.46
- Chairs Discretionary Allowance- £75.00

(b) To approve payment of the following Standing Orders:

- Adams & Watt – Annual grass cutting contract – May instalment- £604.87

(c) To approve the following Direct Debits:

- Three Mobile phone bill - £3.00

(d) To approve payment of the following recurring payments

- Unlimited webhosting – (18/04/2022- 17/05/2022) - £4.50

(e) To ratify payments made between meetings

- Salary April- £185.40

(f) To receive the monthly account reconciliation

(g) To review and approve Liddington Parish Council Risk Management

Resolved: Cllr Lomax proposed that the revised Risk Management document was approved and adopted. Cllr Bunney seconded the proposal and was unanimously agreed

(h) To review and approve updated Asset Register as at 30th April 2022

Resolved: The meeting approved the Asset Register.

(i) To review, agree and approve the final budget for 2022/23

Resolved: The meeting agreed and approved the final budget for 2022/23

(j) To formally agree amounts to be identified as Earmarked reserves for 22/23, Projects and Contingency

Resolved: Cllr Lomax proposed £5,000 to be identified as 'projects', which was unanimously agreed.

11. LIMITED ASSURANCE REVIEW

It was **resolved** to approve and sign:

- a) Annual Governance Statement 2021/22
- b) Accounting Statements 2021/22
- c) To certify itself exempt as the higher of Liddington Parish Council's gross income for the year or gross annual expenditure for the year, did not exceed £25,000
- (a) To confirm period of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority) the meeting noted that the period of Public Rights would commence on Monday 13th June through to Friday 22nd July 2022.

12. TO RE-ADOPT

(a) Liddington Parish Council Standing Orders

Resolved: The meeting agreed that the Standing Orders be approved and re-adopted

(b) Liddington Parish Council Financial Regulations

Resolved: The meeting agreed that the Financial Regulations be approved and re-adopted.

(c) Liddington Parish Council Code of Conduct

Resolved: The meeting agreed that the Code Of Conduct be approved and re-adopted.

13. PROPOSED MEETING DATES 2022-23

The meeting agreed to continue to hold the meetings on the first Wednesday of the month.

14. VILLAGE MATTERS (15 MINUTES)

- a) **Memorial Bench**- Liddington Playing Field- The Clerk received an email from a resident regarding installing a Memorial Bench on the playing field. The meeting agreed that this was a lovely idea and a site meeting be arranged to determine the exact location and to ensure proper installation of the bench. Cllr Lomax and Cllr Bunney to arrange the meeting. **Action- Cllr's Lomax/Bunney**
- b) **Replanting of Trough by Beth's Potting Shed**- A quotation was received from Beth's Potting Shed for the Summer planting of the trough for a cost of £100. The meeting agreed to proceed with the quotation.
- c) **To review quotations for bin with a lid for the bus stop**- three quotations were provided. The meeting agreed to purchase the bin for £210.00 including VAT. **Action- Clerk**
- d) **The queen's Jubilee**- Clerk awaiting confirmation from LPC's Insurance to clarify if the Jubilee event will be covered by the PC's insurance.

15. COUNCILLORS' REPORTS (10 MINUTES)

Councillors who have attended meetings on behalf of the Parish Council or who are responsible for local schemes, amenities and projects will have the opportunity to provide an update on progress made.

Allotments (LH) – All going well.

Playing Field (CB) – Cllr Bunney confirmed that the safety inspection had been carried out on 16th April. Cllr Lomax suggested that in the summer using wood preserve on the base of any wooden play equipment.

Village Hall Committee (SH) – Plant sale is being held on 21st May 2022.

Town Fund Board (GW) – The final meeting of the Town Fund Board was held on 29th April. £33 Million is the total funding covered for all projects going ahead and the progress made. SBC have put in a proposal to be The Great British Railway HQ and are asking residents to show their support for the proposal, as 42 proposals from around the UK have also been placed.

Swindon Local Council Forum (DL & GW)- The next meeting is being held on 26th May 2022

16. PARISH MAGAZINE (5 MINUTES)

The meeting agreed to put the following into the Parish Magazine

- The Chairman's Annual report 2021/22
- 20MPH Scheme

17. CORRESPONDENCE

The meeting noted that no correspondence had been received.

18. ITEMS FOR INFORMATION/FUTURE AGENDA

No items were raised for information or future agenda items.

The meeting closed at 8:46pm

Signed.....Date.....