



LIDDINGTON PARISH COUNCIL

Minutes of the meeting held on
Wednesday 2nd May 2018 at 6.30pm at Liddington Village Hall

Present: Councillors Cripps, Hill, Lomax, Moore, Spillane and Wilson (Chair)
Also in attendance: Ward Councillor Gary Sumner; Val Curtis (Clerk)

1. ELECTION OF CHAIRMAN

Councillor Lomax proposed Councillor Wilson as Chairman. The proposal was seconded by Councillor Moore and agreed unanimously. Councillor Wilson duly signed the Acceptance of Office form.

2. ELECTION OF VICE CHAIR

Councillor Moore proposed Cllr Lomax as Vice-Chair. The proposal was seconded by Councillor Spillane and agreed unanimously.

3. APOLOGIES

Resolved: To approve Cllr Bunney's reason for absence (unavailable).

4. DECLARATIONS OF INTEREST

Cllr Lomax declared an interest as Parish Council's representative on the Village Hall Committee. Cllr Hill declared an interest as a member of the Village Hall Committee.

5. MINUTES OF PREVIOUS MEETING

Resolved: The Minutes of the Full Council meeting held on 4th April 2018 were approved and signed as a true record.

6. MATTERS ARISING

Church Yard – Cllr Sumner confirmed that Wanborough Football Club have offered £500 to the cost of installing the footpath. Cllr Sumner also suggested a local company to approach to provide a quote. Cllr Lomax said that he would reroute the temporary fencing to proposed new route **Action Clerk/Cllr Lomax**

Footpaths – Cllr Hill to update website with a map showing location of stiles/kissing gates. **Action – Cllr Hill**

GDPR – Cllr Hill confirmed that all actions assigned to her from the recent meeting with the Clerk had been completed.

9. WARD COUNCILLOR REPORT

Public event for the proposed new development of Commonhead was well attended. The proposed plans included public open space and protection of the canal route. The Developers have been asked to design a restriction for access to Day House Lane, with several options being suggested.

Information is outstanding for the improvements to J15 and Commonhead roundabout

7. PUBLIC SESSION

The meeting adjourned at 7pm for the Annual Assembly to take place, minuted separately. The meeting reconvened at 8.30pm

Ward Councillor Sumner left the meeting at 8.30pm

8. PLANNING MATTERS

- (a) There were no planning applications to consider

- (b) It was noted that the following application had been granted permission.

S/HOU/18/0212 – 18 The Green – Erection of a single storey side and rear/side extensions

10. FINANCE

- (a) It was **resolved** to approve payment of the following invoices:
- Helping Hand – Invoice no 315966 - £124.92
 - Ecclesiastical Insurance Policy 1st June 2018 – 31st May 2019 - £589.12
 - Auditing Solutions – Annual internal audit 2017/18 - £174.00
- (b) It was **resolved** to approve payment of the following standing order:
- Adams & Watt – Annual grass cutting contract – May instalment - £388.70
- (c) **Budget 2018/19** – It was **resolved** to approve the budget for 2018/19
- (d) **Review, approve and adopt revised Risk Management document**
Resolved – the revised Risk Management document was approved and adopted

11. REVIEW, APPROVE AND ADOPT LIDDINGTON PARISH COUNCIL STANDING ORDERS

Resolved – The Standing Orders were approved and adopted

12. REVIEW, APPROVE AND ADOPT LIDDINGTON PARISH COUNCIL FINANCIAL REGULATIONS

Resolved – The Financial Regulations were approved and adopted

13. ANNUAL INTERNAL AUDIT

The meeting noted that the Internal Audit Report 2017-2018 as provided by Auditing Solutions was excellent and required no further action

14. LIMITED ASSURANCE REVIEW

It was **resolved** to approve and sign:

- (a) Annual Governance Statement 2017/18
- (b) Accounting Statements 2017/18
- (c) **Resolved:** The meeting agreed to certify itself exempt from the need for a Limited Assurance Review for 2017/18 as the higher of Liddington Parish Council's gross income for the year or gross annual expenditure for the year, did not exceed £25,000. The Clerk confirmed that the Period for the Exercise of Public Rights would commence on Monday 4th June 2018 and finish on Friday 13th July 2018.

15. VILLAGE MATTERS

There were no matters for discussion

16. WILTSHIRE BUILDINGS RECORDS

The Meeting agreed that the Parish Council would no longer subscribe to the Wiltshire Building Records.

17. FOOTPATHS/BRIDLEWAYS

To review, agree and sign, if appropriate, variation of deed document. The Clerk to contact Bishopstone Parish Council to ascertain their experience with regards to the maintenance of the footpaths within their boundary.

Action - Clerk

18. COUNCILLORS' REPORTS

Borough/Parish Meeting – Cllr Wilson had attended the recent meeting on 26th April. Attendance by SBC representatives was much improved. 2 further Planning Training Session will take place on 21st May and 28th June. Reports were given on the efficiency of new winter Gritting plans which was considered a success – most treatments since records began in 2005. Also discussed were requirements placed on building owners as regards demolition and pollution. For the enforcement of the Dog Fouling Public Space Protection Order new notices, stencils and stickers are available and training of dog wardens is offered. Ideally children's play areas should be fenced with notices forbidding dogs other than guide dogs.

Playing Field – Cllr Bunney has confirmed that he carried out the fortnightly inspections on the play equipment on 8th and 21st April.

19. PARISH MAGAZINE

It was resolved to put the following in the Parish Magazine

- Chairman's Annual report

20. CORRESPONDENCE

The meeting noted the following correspondence for information:

- Countryside Voice – Spring 2018
- CPRE Wiltshire Voice – May 2018
- Dragonfly – Wilts & Berks Canal Trust Spring 2018

21. ITEMS FOR INFORMATION/FUTURE AGENDA

To receive information on matters not covered elsewhere & to receive future agenda items.

- Poor response from the Police re the car 'parked' in The Street to be raised at the next meeting of the Community Safety Forum
- Commonhead Planning Applications - Borough Solicitor is addressing the issues raised by the Parish Council with the Chair of the Planning Committee

The meeting concluded at 9.25pm

Signed.....

Date.....