



LIDDINGTON PARISH COUNCIL

Minutes of the meeting of the Council held on
Wednesday 3rd May 2017 at 7.05pm in Liddington Village Hall

Present: Councillors Brown, Bunney, Hill, Lomax, Moore, Spillane and Wilson (Chair)

Also in attendance: Ward Councillor Gary Sumner, Val Curtis (Clerk) and 3 members of the public

1. ELECTION OF CHAIRMAN

Councillor Bunney proposed Councillor Wilson as Chair. The proposal was seconded by Councillor Moore and agreed unanimously.

2. ELECTION OF VICE CHAIR

Councillor Moore proposed Councillor Lomax as Vice Chair. The proposal was seconded by Councillor Spillane and agreed unanimously.

7. PUBLIC SESSION

Due to three members of the public being present it was agreed to bring the public session forward.

Mr & Mrs Cripps shared their proposal to build an additional house within the boundary of their current property.

Cllr John Martin, Chiseldon Parish Council, addressed the Council voicing Chiseldon Parish Council's concerns with the proposed redevelopment of M4, J15 and the expected disruption and holdups along the Marlborough Road which would have an impact on rat running through Badbury, Medbourne Lane and onwards. Chiseldon PC has also written to Wroughton and Wanborough Parish Councils to ask for their support. A focussed meeting will be arranged for all affected Parish Council's with SBC after the J15 presentation on 24th May. Cllr Sumner explained that the drivers for the redevelopment of J15 was the development taking place in Swindon, specifically Badbury Park and the NEV.

10. WARD COUNCILLOR REPORT

As Cllr Sumner had a further meeting to attend it was agreed to bring the Ward Councillor report forward.

Cllr Sumner confirmed that a no right turn sign at the Badbury junction from the Marlborough Road had been requested. Counting strips had also been requested through Badbury to provide traffic data and a no HGV sign into Medbourne lane

Superfast Broadband – completion of the installation is expected by end of May, with go live in mid-June after testing
End of Thames Water Pipeline Project – there will be a wash up of all areas to repair any roads that have been affected due to development traffic.

Cllr Sumner left the meeting at 7.50 pm

3. APOLOGIES

No apologies were received as all members of the Council were in attendance.

4. DECLARATIONS OF INTEREST

Cllr Lomax declared an interest as Parish Council's representative on the Village Hall Committee. Cllr Hill declared an interest as a Member of the Village Hall Committee.

5. MINUTES OF PREVIOUS MEETING

Resolved: Minutes of the Full Council meeting held on 5th April 2017 were approved and signed as a true record.

6. MATTERS ARISING

Allotments – Arthur Witchell, the Agent for the Diocese of Bristol had contacted the Clerk concerning the proposal for Liddington Parish Council to take over the management and administration. A written proposal will be sent

Community Speedwatch – Cllr Spillane informed the council that the CSW sessions had been revised and will now take place on Friday 5th, Saturday 6th and Monday 8th May. Some training sessions at the Police HQ in Devizes had been pushed back. Cllr Spillane has emailed the Chiseldon CSW Co-ordinator for access to the equipment.

CIL – A response had been received from Sarah Screen, Planning Obligations Project Manager/CIL Project Manager confirming that they will look into and manage the CIL administration accordingly due to the commencement of permission for 6 The Street.

Jubilee Gardens – Cllr Wilson had sent Cllr Sumner photographic evidence of Thames Water and Contractor vehicles parked on Jubilee Gardens and the subsequent damage. **Action – Cllr Sumner**

Horse riders – it was noted that the footpath down by the stream was being damaged due to being used as a bridleway, although it was not classified as such. Installation of signs informing not a bridleway was discussed and adding a kissing gate. Cllr Wilson to speak to the footpath's land owner **Action – Cllr Wilson**

Local stables to be contacted asking for their co-operation to stop using it for this purpose. **Action – Clerk**

A handrail was missing and needed to be replaced on the bridge over the stream in the middle of Manor grounds **Action – Cllr Lomax**

Playground Equipment – it was noted that the new part had now been fitted

A second new part provided by Kompan did not fit and is awaiting replacement. **Action - Clerk & Cllr Wilson**

8. CLERK'S REPORT

Annual internal audit – completed and report received back

Annual external audit (Limited Assurance Review) – forms completed ready for review and Parish Council approval
VAT claim submitted on 24th April for £491.19

Adams and Watt standing order set up for 28th of each month as per contract terms

Payment from SBC received for Precept £4,187.50 and CTSG £290.71

9. PLANNING MATTERS

(a) To consider any planning applications:

Application: Proposed diversion of Footpath 12 (23rd May)

Location: Footpath 12 Liddington

Proposal: That the line of path be diverted away from A419

Resolved: that the following comment be submitted.

Parish Council had no objections to this proposal

(b) To note any decisions – it was noted that no decisions had been made.

11. VILLAGE MATTERS

(a) **To provide an update with regards to services transfer from Swindon Borough Council - Cllr Moore** would carry out a final review of the Deed **Action – Cllr Moore**

(b) **Dog Bins** – Cllr Spillane proposed to purchase a second dog bin from Earth Anchor for installation at the top end of the playing field. The proposal was seconded by Cllr Lomax and agreed unanimously. A replacement sign to warn against possible legal action for failure to comply with the request to bag it and bin it to be researched. **Action – Clerk**

(c) **To discuss a solution for stopping deer eating memorial flower heads** – It was noted that human hair can act as a deterrent **Action – Cllr Lomax**

(d) **Parish Projects** – the following items were suggested as possible projects

- Replace existing stiles with kissing gates or posts
- Troughs or raised beds around 30mph signs to signify entering village
- Footpath/track alongside the B4192 to improve non-car route to hospital and into Swindon
- Erection of a map indicating roads, footpaths, specific sites within the Village

Cllr Spillane to provide name to Cllr Hill for the illustrator of the Washpool (Cuckoo Bridge) project area in Chiseldon **Action – Cllr Spillane**

12. FINANCE

(a) It was **resolved** to approve payment of the following:

- Chairman's allowance - £75.00
- WALC – Invoice 3300 – Information Governance training - £96.00
- WALC – Annual subscription 2017/18 - £142.22
- Auditing Solutions Ltd – Internal Annual Audit 16/17 - £168.00
- Liddington Village Hall – Room hire April, May, June & July 2017 - £24.00

(b) It was **resolved** to ratify payments made between meetings:

- Gordon Wilson – Travel Expenses 2016/17 - £77.40

- Gordon Wilson – Printing of letter to all residents - £12
 - Swindon Borough Council Grounds maintenance Oct 16 – Mar 17 - £464.53
- (c) It was **resolved** to approve payment of the following standing order
- Adams & Watt – Annual grass cutting contract – May instalment £352.20
- (d) **Budget 2017/18** – It was **resolved** to approve and adopt the budget for 2017/18

13. ANNUAL INTERNAL AUDIT

The meeting noted that the Internal Audit Report 2016-2017 as provided by Auditing Solutions Ltd was excellent and required no further action.

14. LIMITED ASSURANCE REVIEW 2016/17

It was **resolved** to approve and sign:

- (a) Annual Governance Statement 2016/17
- (b) Accounting Statements 2016/17

15. COUNCILLORS’ REPORTS

Playing Field – Cllr Bunney confirmed that he had carried out the fortnightly safety inspections of the play equipment on 8th and 22nd April.

16. PARISH MAGAZINE

The Parish Council **resolved** to put the following in the Parish Magazine

- Chairman’s Annual Report

17. CORRESPONDENCE

The meeting noted the following correspondence for information:

- Bobby Van News
- Dragonfly – Quarterly Magazine of Wilts & Berks Canal Trust – Spring 2017

18. ITEMS FOR INFORMATION/FUTURE AGENDA

To receive information on matters not covered elsewhere & to receive future agenda items.

The meeting concluded at 9.45pm

Signed.....

Date.....