

MINUTES OF MEETING HELD ON 7th NOVEMBER 2011[/heading]

PRESENT: Guy Allen, Sid Bishop, David Lomax, Jonathan Miller, Stephanie Penfold, Maurice Spillane, Gordon Wilson (Chairman), Liz Carmichael (Clerk), Andrew Bennett (Ward Councillor) and 1 member of the public.

1. APOLOGIES

None

2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.4 as he is the Parish Council's representative on the Parish Plan committee.

Stephanie Penfold declared an interest in agenda item 10.2 as she is the Parish Council's representative on the Village Hall committee.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 8th October were approved and signed as a true record.

4. CLERK'S REPORT/MATTERS ARISING FROM THE MINUTES

Actions completed

Write letter of thanks and pass to David Lomax
Action clerk

Actions dropped

Speak to housing about getting a parking
bay Action: AB

The clerk advised the meeting that arrangements were being made for a site meeting with SSE to discuss the electricity poles. It was noted that Mr Fernandes had spoken to both his builder and Highways. Resurfacing of Church road is scheduled for mid January which should allow sufficient time, weather permitting, for infrastructure work associated with the new build to be completed. Andrew Bennett advised the meeting that the new Police Inspector is called Roger Bull. It was proposed that the Police Inspector and the Chief Executive of the Hospital should be invited to the December and February meetings respectively.

5. MATTERS FOR CONSIDERATION

5.1 Parish Plan – Adrian Moore, Chair of the Parish Plan Committee, advised the meeting that the Parish Pan was complete

except for the inclusion of a map/plan of the village. The photographs will only change if better ones are found. The text however will not change. It was suggested that the Parish Council should own the copyright. It was noted that the steering group may continue to monitor the implementation of the action plan. Maurice Spillane proposed that the Parish Council endorse the Parish Plan. This was seconded by Sid Bishop and carried unanimously. Additional expenditure for printing costs etc is anticipated. Andrew Bennett advised the meeting that there was money still available from the AONB Leader fund. Swindon Borough Council's Grass Roots grants have been halved but are still available.

9. WARD COUNCILLOR'S REPORT

9.1 Andrew Bennett advised the meeting that he had been contacted by villagers who were concerned how the community would manage when Rev. Robin Cardwell leaves.

Andrew Bennett left the meeting

5. MATTERS FOR CONSIDERATION

5.2 Meeting Date – It was agreed that the January Meeting should be held on 9th January 2011. The parish Council resolved to hold its ordinary meetings on the first Monday of each, except for August when no meeting is held.

5.3 Communication – The Parish Council discussed what it could do to increase communication within the village. An estimate of the number of copies of the Lyden magazine delivered to households in Liddington suggested that the majority of villagers subscribed to the magazine. It was agreed that Maurice Spillane and Stephanie Penfold should put together a proposal for additional editorial in the Lyden magazine.

5.4 Landscaping Project – It was agreed that Gordon Wilson and David Lomax should put together a proposal for review at the next meeting.

5.5 Church Road – The design of the sign will be as approved at the September meeting. Resurfacing will take place in the New Year. It was agreed that concerns regarding the grass verge that had been eroded away to create a parking bay should be escalated to Swindon Borough Council.

Speak to Rachel Ind about getting grass verge re-instated

Action: GW

The meeting was not suspended as no members of the public

were present.

6. PLANNING

6.1 There were no planning applications to consider.

6.2 It was noted that the Parish Council had held an informal meeting to review the evidence for the Coate Planning Inquiry.

6.3 It was noted that no planning decisions had been received since the last meeting.

7. FINANCE

7.1 Account Summary – The account summary was reviewed. It was agreed that reserves should be reviewed at the December meeting and should be allocated to specific purposes or projects.

7.2 The Parish Council reviewed the draft budget for 2012-2013.

7.3 It was noted that Mazars had the information required for the audit. The clerk advised the meeting that she will be re-educating herself over the next few months to ensure that by the end of the financial year she is fully aware of the process and any associated deadlines.

7.3 Parish Council approved payment of the following:

**Stratton St. Margaret Parish Council,
dog bins £11.29**

Swindon Commercial Services, grass cutting Apr-Sept'11 £456

8. CORRESPONDENCE

8.1 Correspondence for discussion/action

– Notification of consultation on the Community Infrastructure Levy (deadline 30th December). This will be considered at the December meeting.

Review Community Infrastructure Levy
consultation

Action: All

8.2 Correspondence for information – The Parish Council noted the following correspondence:

– SBC Members Bulletin, Issues 580 – 585

– Swindon News issue 91, 1 copy

– Community First Annual Review 2010/11

– Notification of planning refusal of application for development at Commonhead

101. COUNCILLORS' REPORTS

10.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on 15th & 19th September and on the 3rd & 17th October. There were no issues to report.

10.2 Village Hall – It was noted that the Christmas Safari Supper was on 3rd December.

10.3 Neighbourhood Watch Scheme – There was nothing to report.

10.4 Parish Plan – A report was given earlier in the meeting.

10.5 Jeffries Land Trust – There was nothing to report.

11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Good preparation meeting for Coate appeal

Parish Council endorsed the Parish Plan

Parish Council meetings will be held on 1st Monday of the month

12. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE AGENDA

It was noted that the Liddington Hotel sign needs to be removed.

The meeting concluded at 9.40pm

The next meeting will be held on Monday 5th December 2011.