

## MINUTES OF MEETING HELD ON 13th APRIL 2011[/heading]

PRESENT: Sid Bishop, David Lomax, Jonathan Miller, Stephanie Penfold, Maurice Spillane, Gordon Wilson (Chairman), Liz Carmichael (Clerk) and Andrew Bennett (Ward Councillor).  
The meeting started at 8.15pm following an open forum with Robert Buckland MP.

### 1. APOLOGIES

None

### 2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 11.4 as he is the Parish Council's representative on the Parish Plan committee.  
Stephanie Penfold declared an interest in agenda item 11.2 as she is the Parish Council's representative on the Village Hall committee.

### 3. MINUTES OF PREVIOUS MEETING

Paragraph 5.8 was altered to include an action for the clerk to contact Swindon Borough Council about a grit bin for Lydenbrook. Subject to this the minutes of the meeting held on 9h March were approved and signed as a true record.

### 4. UPDATE FROM PREVIOUS MEETINGS

Actions completed

Report pot hole to Highways Action: clerk

The clerk advised the meeting that StreetSmart had no record of a grit bin having been in Lydenbrook and would investigate. If a suitable location for a bin can be found then Street Smart will try to provide one. It was noted that the Traffic Management team had no other reports of congestion at Commonhead roundabout and consequently site surveys would be required to assess the extent of the situation. It was noted that a further two electricity poles, at 39 The Street and The Green, needed to be removed by Southern Electric.

### 5. OPEN FORUM WITH ROBERT BUCKLAND MP

5.1 Prior to the start of the meeting an open forum was held with Robert Buckland MP. During this session, attended by 2 members of the public, topics of discussion included the development at Coate/Commonhead, the Core Strategy, the Localism Bill and Boundary Commission Review for Swindon, It was noted that the Localism Bill is expected to become law this year and as a result

neighbourhood plans should become important in helping to drive local development.

## 10. WARD COUNCILLOR'S REPORT

10.1 Councillor Bennett encouraged the Parish Council to continue with its objections to the Boundary Commission review for Swindon as persistence may pay off. It was noted that he had passed on information from the North Wessex Downs AONB, and its objections, to the Swindon Core Strategy. Councillor Bennett left the meeting.

## 6. MATTERS FOR CONSIDERATION

6.1 Parking Issues on The Street – It was noted that parking issues had led to further neighbour disputes. The clerk advised the meeting that Bob Sanders had stated that both disabled parking spaces and double yellow lines required a Traffic Regulation Order (TRO) and that processing these costs around £5,000 with the costs of any signs or lines being extra. It is likely that all costs, including future maintenance, would have to be covered by the Parish Council. Timescales for implementing these is dependent on a prioritisation process if Swindon Borough Council (SBC) is to fund them as the number of requests far exceeds the annual budget. If funded by the Parish Council the TROs could still take 18 months to introduce as they still impinge on resources from SBC.

Invite Mark Cook & SBC to next meeting to discuss parking issues

Action: clerk

6.2 Village Clean-up – It was agreed that the Parish Council members would meet at 8.30am on 16th April to walk around the village and draw up a list of tasks required to tidy the village. A village clean up will be held on 21st May starting at 9.30am. It was noted that James Garrard could provide plastic bags and litter grabbers.

Arrange for provision of plastic bags and litter grabbers Action: GW

6.3 Traffic Calming – It was agreed that further traffic calming measures were required e.g. an extension of 30mph limit along Medbourne lane, additional speed sign.

Invite Emily Sykes/Bob Sanders (as appropriate) to next meeting

Action: clerk

6.4 Parking Issues at the Village Hall – It was noted that when multiple events are on at the Village Hall there is insufficient parking space and that vehicles have to park along Church road. It was agreed that a letter should be sent to the Wanborough Youth

Football Club requesting that they contact the Village Hall booking secretary in advance to ascertain if there is a conflict with any of their matches.

Send letter to football club Action: clerk

6.5 Church Road – It was noted that the large pot holes had been filled in temporarily. Work to resurface Church road is expected to be completed in 4 weeks time. It was agreed that bollards should be placed around the grass triangle to prevent vehicles from driving over it. It was noted that James Garrad should arrange for this work to be carried out. It was agreed that some form of 'Private Road' or 'No Through Road' sign was required at the point the public road ends. The removal of a section of the grass verge to create a pull-in was also discussed.

Get costing for road sign Action: GW/SB

Speak to resident about pull-in Action: GW/MS

6.6 Landscaping Project – It was agreed that plans for landscaping the area by Jubilee Gardens and along Purley road would be reviewed during the village walkabout on 16th April.

## 7. PLANNING

7.1 There were no new planning applications for consideration by the Parish Council.

7.2 It was agreed that the Parish Council would continue to put forward its objections to the application for development at Coate.

7.3 Application S/ADV/10/1732KIWA for advertising banners has been granted full permission. Application S/10/1864/SASM for development on land at Rickfield was granted full planning permission.

## 8. FINANCE

8.1 Account Summary – The account summary was reviewed by the Parish Council. A query was raised over the accuracy of the bottom line of totals.

Check totals Action: clerk

8.2 The Parish Council approved payment of the following:  
Wiltshire Association of Local Councils annual subscription  
2011/2012 £121.32

Mark Reynolds, hedge trimming £100

## 9. CORRESPONDENCE

9.1 Correspondence for discussion/action

Swindon Core Strategy and Swindon Development Management

Policies revised proposed submission. To be reviewed by all Council members and a decision made at the May meeting.  
Electoral review of Swindon. To be reviewed by all and a decision made at the May meeting.

Swindon Community Planning Forum terms of reference and invite to join the Core Strategy sub group. The Parish Council is considering the merits of joining the forum.

Review consultation documents Action: All

9.2 Correspondence for information – The Parish Council noted the following correspondence:

- SBC Members Bulletin, Issues 547 – 550
- Jeffries Land Conservation Trust Annual Report for 2010
- Swindon Borough Council, Planning Committee agenda 8th March 2011
- Swindon Borough Council Agenda document for cabinet 9th March 2011
- Invitation to Swindon Coalition Event on the Equality Act 2010

## 11. COUNCILLORS' REPORTS

11.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on the 11th and 25th March and that there were no issues to report. It was noted that there has been a barbeque held on the playing field. With the exception of a small patch of burnt grass, there was no damage and 23 empty beer bottles had been stacked next to the dustbin.

11.2 Village Hall – It was noted that there has not been a meeting in the past 4 weeks.

11.3 Neighbourhood Watch Scheme – Nothing to report.

11.4 Parish Plan – It was noted that work on the Parish Plan is still ongoing.

11.5 Jeffries Land Trust – It was noted that a meeting had been held to discuss opposition to the Coate development.

## 12. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Robert Buckland's visit

Parish Council planning village clean up for May

Parish Council will be responding to the Coate planning application and Swindon Core Strategy

Link to Coate petition

Swindon Borough Council representatives coming to May meeting to talk about the Core Strategy.

13. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE  
AGENDA

None

The meeting concluded at 9.35pm

The next meeting will be held on Wednesday 11th May 2011.