

## MINUTES OF MEETING HELD ON 8th DECEMBER

2010[/heading]

PRESENT: Sid Bishop, David Lomax, Gordon Wilson (Chairman), Liz Carmichael (Clerk) and Andrew Bennett (Ward Councillor).

The meeting started at 8.05 pm

### 1. APOLOGIES

Stephanie Penfold, Maurice Spillane

### 2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.4 as he is the Parish Council's representative on the Parish Plan committee.

### 3. MINUTES OF PREVIOUS MEETING

The clerk advised the meeting that typing errors regarding the date of the next meeting and the time the meeting concluded had been corrected. The minutes of the meeting held on 10th November were approved and signed as a true record.

### 5. MATTERS FOR CONSIDERATION

5.2 Parish Plan – Adrian Moore (Chairman of the Parish Plan Committee) advised the meeting that the survey forms had gone out to residents and some people had also been invited to complete the survey online. The deadline for completing the survey is 17th December. The committee is proposing to have the forms analyse early in 2011. The overall timescale set for completing the project was 18 months and everything is still on target to achieve an end date in late spring 2011. Mr Moore advised the meeting that there were currently insufficient funds to meet the bills and asked if another cheque for £150 could be written. The committee has been unsuccessful in obtain a grass roots grant from Swindon Borough Council. It was noted that the Community First grant application form was quite complicated and, as no member of the committee was willing to complete it, Mr Moore would have to do this himself. Andrew Bennett informed the meeting that the Leader application group may be able to offer some advice regarding obtaining grant funding.

### 9. WARD COUNCILLOR'S REPORT

Andrew Bennett advised the meeting that only 6 members of Swindon Borough Council had attended the recent meeting with developers to discuss Coate Water. Housing to the north will have a lower density and will be similar to Broome Manor. It was noted

that the new boundary does not include Day House Lane as an access route. The old Hills landfill site is considered inappropriate for development. Housing in the general area will be limited to 2 storeys – this includes flats. The hospital building will be the exception at 4 storeys high.

Andrew Bennett left the meeting

#### 4. UPDATE FROM PREVIOUS MEETINGS

Actions completed

Arrange meeting with SBC to discuss parking issues Action: AB

Produce draft response to electoral review Action: MS

Arrange for someone from SBC to give advice on parking issues

Action: clerk

Write to SBC and request that deadline be put on weekly planning sheet Action: clerk

Produce draft response to Transport Consultation for December meeting Action: SB

Actions carried forward from previous minutes

Put together plan for 2011 Action: MS

Write letter to the Highways Agency Action: clerk

Produce proposal for improving the playing field and its facilities

Action: JM

Investigate feasibility of historical buildings project Action: MS

It was noted that, as the Highway Authority, Swindon Borough Council had taken over responsibility for Commonhead and the clerk will be writing to SBC rather than the Highway's Agency.

#### 5. MATTERS FOR CONSIDERATION

##### 5.1 Ongoing Matters

(i) Traffic Calming – No further update.

(ii) Electricity Poles – Poles have been reported to Swindon Borough Council.

(iii) Flooding & blocked drains – Issues with drains from Church road down to Purley road have been reported to James Garrad at Swindon Borough Council.

(iv) Medbourne Lane road signs – The new signs have been installed.

5.3 Boundary Commission Review – The 3 proposed responses to the review were discussed. The Parish Council agreed that its preferred option was for the Ridgeway ward to join with Chiseldon to create a new ward.

5.4 Swindon Local Transport Plan Consultation – The Parish

council approved the draft response to the consultation prepared by Sid Bishop.

Due to the time and the possibility of the meeting over running it was agreed to defer non-urgent agenda items.

5.5 Consultation on Policing – As the deadline for responses is 11th February 2011, it was agreed that this matter could be deferred to the January meeting.

5.6 Communication Activities – This matter was deferred to the January meeting as Maurice Spillane was not in attendance.

5.7 Cultivation Project – It was agreed to defer this matter to another meeting.

5.8 Church Clock – The Parish Council decided to defer this matter to another meeting and invite representative from the Church to attend.

5.9 2011 Projects – This matter was deferred to January meeting.

5.10 Church Street Verges – It was agreed that this matter be deferred.

## 6. PLANNING

6.1 The Parish Council objected to application S/ADV/10/1732 for advertising banners at Commonhead. It was noted that the application was submitted by a department of Swindon Borough Council. The Parish Council would like the application to be determined by the planning committee.

6.2 No applications have been decided since the last meeting.

## 7. FINANCE

7.1 Account Summary – The Parish Council reviewed and approved the account summary.

7.2 2011-2012 Budget & Precept – The Parish Council agreed to defer this matter to the January meeting.

7.3 Payments – The Parish Council noted cheque payments made between meetings to reimburse Sid Bishop £70.26 and Gordon Wilson £10.56 for paint and brushes.

The following payments were approved:

Invoice 2168 from Stratton St Margaret Parish Council for dog waste collection service £6.98

Invoice 384987 from R Archer for placing seat £95

Invoice 10082712 from Swindon Commercial Services for grounds maintenance £1,025.39

Invoice 659669-7717 from Mazars for external audit £164.50

Clerk's remuneration for Oct – Dec £375

## 8. CORRESPONDENCE

### 8.1 Correspondence for discussion/action

Swindon Borough Council, consultations on the primary & infant to junior co-ordinated admissions scheme and on the in-year admissions co-ordinated scheme 2011-12 and 2012 2013 – It was agreed that this be circulated and considered at the January meeting.

Swindon Borough Council, consultation on the proposed home to school transport policy for 2012 – It was agreed that this be circulated and considered at the January meeting.

### 8.2 Correspondence for information – The Parish Council noted the following correspondence for information.

- \* Swindon News, issue 88, 5 copies
- \* SBC Members Bulletin, Issues 535 – 538
- \* Community First magazine, First News Winter 2010
- \* CPRE, Fieldwork magazine December 2010
- \* CPRE Swindon & North Wiltshire Branch Newsletter no. 5
- \* Wiltshire Association of Local Councils, Annual Review 2009 – 2010
- \* Swindon Rural South Policing Team NHW November Newsletter

## 10. COUNCILLORS' REPORTS

10.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on the 10th and 24th November and that there were no issues to report.

10.2 Village Hall – Nothing to report.

10.3 Neighbourhood Watch Scheme – No report.

10.4 Parish Plan – Nothing to report.

10.5 Jeffries Land Trust – Nothing to report.

## 11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Discussion with SBC officer regarding parking

Vacancy for Councillor

Installation of Medbourne lane sign

Police questionnaire online

## 12. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE AGENDA

It was noted that Robert Buckland's PA had spoken with the Chairman about arranging another date for Mr Buckland to revisit Liddington. A date of Friday 15th April was proposed.

It was noted that the K6 Telephone Kiosk on The Street had been given grade II listed status. Responsibility for its maintenance and upkeep to be discussed at a future meeting.

The meeting concluded at 9.45pm

The next meeting will be held on Wednesday 12th January 2011.