

## MINUTES OF MEETING HELD ON 10th NOVEMBER 2010[/heading]

PRESENT: Sid Bishop, Jonathan Miller, David Lomax, Stephanie Penfold, Maurice Spillane (Vice Chairman) and, Liz Carmichael (Clerk).

The meeting was chaired by Maurice Spillane.

### 1. APOLOGIES

Gordon Wilson (Chairman) and Andrew Bennett (Ward Councillor)

### 2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.4 as he is the Parish Council's representative on the Parish Plan committee.

Stephanie Penfold declared an interest in agenda items 10.2 and 10.4 as she is the Parish Council's representative on both the Village Hall committee and the Parish Plan committee.

### 3. MINUTES OF PREVIOUS MEETING

It was noted that Jonathan Miller and Maurice Spillane had given their apologies for the October meeting. The minutes of the meeting held on 13th October were approved and signed as a true record.

### 4. UPDATE FROM PREVIOUS MEETINGS

David Lomax advised the meeting that he had spoken with Mr Warren about moving the trough. It was noted that if the trough is to be moved it will need stone slabs or concrete foundations to prevent it from sinking into the grass verge. It was decided not to move the trough. Maurice Spillane advised the meeting that a joint submission to the electoral review would be made with Wanborough and Bishopstone.

#### Actions completed

Speak to resident about alternate places to park Action: JM  
Ask Benny Warren if he can help move the trough Action: DL  
Send risk assessment with probability column to Councillors  
Action: clerk

Consider and allocate probabilities to risks Action: All  
Send letter of complaint to Planning department Action: clerk  
Consider ideas for projects for 2011 Action: All

#### Actions carried forward from previous minutes

Arrange meeting with SBC to discuss parking issues Action: AB

Produce draft response to electoral review Action: MS

## 5. MATTERS FOR CONSIDERATION

### 5.1 Ongoing Matters

- (i) Traffic Calming – No further update.
- (ii) Electricity Poles – No further update.
- (iii) Flooding & blocked drains – No further update.
- (iv) Medbourne Lane road signs – The new signs should be installed before the December meeting.

5.2 Communication Activities – Maurice Spillane advised the meeting that some villagers had left it until the last moment before purchasing their tickets for the Old English roast only to be disappointed as the event had sold out. Some of those who had been unable to obtain tickets were concerned that tickets had been sold to people who didn't live in Liddington. It was agreed that in future tickets for village events will have a deadline after which they will be made available to people from outside the village. It was felt that having two events back-to-back on the same day didn't work as people would come to one or the other but not both. The plan of activities for 2011 will be discussed at the December meeting.

Put together plan for 2011 Action: MS

5.3 Parking Issues – It was agreed that the Parish Council would need someone from Swindon Borough Council to attend a meeting in the New Year to advice on solutions to its issues with parking. The clerk advised the meeting that it may not be possible to find a single person to discuss parking issues as it appears that different departments/teams have different areas of responsibility. For example, marking out non-designated spaces, zig-zigs, yellow lines each goes somewhere different.

Arrange for someone from SBC to give advice on parking issues  
Action: clerk

5.4 M4 Diversion Route – Any traffic problems on the M4 cause issues at Commonhead with cars nose to tail around the roundabout making it impossible for cars to get out of the village. Also Medbourne lane becomes a rat run. It was agreed that a possible solution could be to have cross hatching at the exits for Liddington and Wanborough.

Write letter to the Highways Agency Action: clerk

5.5 Projects – The meeting discussed whether or not the area down from the Jubilee Gardens had to be cleared before a plan for landscaping it could be put together. It was agreed that the area should not be cleared first and that the designers would have to

look beyond the over grown shrubs. Ideas for projects for next year were discussed. It was agreed that one of the projects will look at improving the playing field and its facilities. Another possible project could focus on historical buildings in the village.

Produce proposal for improving the playing field and its facilities

Action: JM

Investigate feasibility of historical buildings project Action: MS

5.6 Risk Assessment – The Parish Council reviewed the draft risk assessment and allocated probabilities to the individual risks. It was agreed possible insurance cover for libel and slander should be considered at renewal and that a quarterly budget review was not necessary as expenditure is reviewed at every meeting. The modified risk assessment was approved and will be reviewed again in 12 months time.

5.7 Quality Parish Council Scheme – The Parish Council decided to suspend this matter for a year.

## 6. PLANNING

6.1 The Parish Council noted that there was an application for single storey side and first floor extensions at Green Gates, Ham Road; a property which is outside the Liddington parish boundary.

6.2 Application S/10/1289 for a single storey rear extension at 39 The Street and application S/10/1345 for change of use of The Sun, 41 Purley road have been granted full permission. It was noted that the permission for the Sun Inn states that there is a footpath crossing the site which needs to be kept clear at all times.

## 7. FINANCE

7.1 Account Summary – The Parish Council reviewed and approved the account summary.

7.2 2011-2012 Budget – The Parish Council reviewed the draft budget and agreed that £3000 be allowed for projects. The agreed anticipated expenditure for 2011 – 2012 is a total of £8896.

7.3 Payments – The Parish Council noted a cheque payment made between meetings of £12.60 to Gordon Wilson for plants for the Jubilee Gardens.

The following payments were approved:

Invoice 570621 Village hall hire £37

Invoice 2164 Stratton St Margaret Parish Council dog waste collection service £10.18

Re-imburement to clerk for administration costs £50 (Apr – Sept)

## 8. CORRESPONDENCE

### 8.1 Correspondence for discussion/action

Swindon Borough Council's reply to letter of complaint regarding planning application S/10/1345 – It was agreed that SBC should be asked to place the deadline for responses on the weekly planning sheet.

Write to SBC and request that deadline be put on weekly planning sheet  
Action: clerk

Swindon Local Transport Plan Consultation – Given to Sid Bishop to review and produce a draft response for agreement at the December meeting.

Produce draft response to Transport Consultation for December meeting  
Action: SB

8.2 Correspondence for information – The Parish Council noted the following correspondence for information.

- \* Agenda for Planning Committee meeting on 09/11/10
- \* Minutes of Passenger Transport Forum on 16th September
- \* Swindon Rural South Policing Team NHW October Newsletter
- \* SBC Members Bulletin, Issues 531 – 534
- \* Natural England, England's statutory landscape designations: guide to your duty of regard
- \* North Wessex Downs AONB Management Plan 2009 – 2014

## 9. WARD COUNCILLOR'S REPORT

There was no report as Andrew Bennett was unable to attend the meeting.

## 10. COUNCILLORS' REPORTS

10.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on the 8th and 22nd October and that there were no issues to report.

10.2 Village Hall – Nothing to report.

10.3 Neighbourhood Watch Scheme – Nothing to report.

10.4 Parish Plan – Nothing to report.

10.5 Jeffries Land Trust – No report.

## 11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Police traffic speed checks

Ongoing scams and burglaries in area.

Request for ideas for projects for 2011

## 12. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE

## AGENDA

Thanks to go to people from Community Payback Scheme who worked on tidying up the village, especially Ray and his team.

Thanks also go to James Garrad for his assistance.

It was noted that the wording 'www.Liddington.org' on the website sign should be in blue and underlined but should not be in italics.

It was agreed that the clerk should invite Adrian Moore to the December meeting to give the Parish Council an update on the Parish plan.

The meeting concluded at 9.20pm

The next meeting will be held on Wednesday 8th December 2010