

MINUTES OF MEETING HELD ON 13th OCTOBER 2010[/heading]

PRESENT: Sid Bishop, David Lomax, Gordon Wilson (Chair), Liz Carmichael (Clerk) and Andrew Bennett (Ward Councillor).
The meeting started at 7.40pm.

1. APOLOGIES

Stephanie Penfold and Maurice Spillane

2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 11.4 as he is the Parish Council's representative on the Parish Plan committee.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 8th September were approved and signed as a true record.

4. UPDATE FROM PREVIOUS MEETINGS

It was noted that the seat was being installed on the day of the meeting.

Actions completed

Chase SBC regarding the traffic calming project's traffic survey

Action: clerk

Chase SBC regarding the electricity poles which are still not connected Action: clerk

Chase SBC regarding the new signs for Medbourne lane Action: clerk

Consider ideas of where to relocate the trough Action: All

Get quote for website sign from SCS Action: clerk

Actions carried forward from previous minutes

Arrange meeting with SBC to discuss parking issues Action: AB

Speak to resident about alternate places to park Action: JM

5. MATTERS FOR CONSIDERATION

5.1 Ongoing Matters

(i) Traffic Calming – It was noted that the speed check is yet to be carried out and that the clerk has requested a copy of the results of the traffic survey.

(ii) Electricity Poles – No further update.

(iii) Flooding & blocked drains – James Garrad has sent someone to check the drains. 3 have been unblocked but others remain blocked.

(iv) Medbourne Lane road signs – The new signs are due to be manufactured and installed within 6 weeks.

5.2 Communication Activities – It was agreed that this agenda item be carried forward to the next meeting.

5.3 Trough – It was agreed that the trough outside the bungalows should be moved back about 1 foot to allow vehicles parked alongside to open their doors more easily. Due to the weight of the trough some form of farm machine with lifting equipment would be required to move it.

Ask Benny Warren if he can help move the trough Action: DL

5.4 Community Payback Work – It was agreed that the Community Payback team could refurbish the seats, tidy hedges and paint the goal posts. The work is due to be carried out on the 28th & 29th October and Sid Bishop will liaise with the team. The Parish Council agreed a budget of £150 for materials.

5.5 Risk Assessment – It was agreed that a column for the probability of a risk arising should be added to the draft risk assessment and that it should be sent to Councillors to consider and assign probabilities to the risks. The risk assessment will be reviewed again at the next meeting.

Send risk assessment with probability column to Councillors

Action: clerk

Consider and allocate probabilities to risks Action: All

5.6 Quality Parish Council Scheme – This matter was deferred to the December meeting.

9. WARD COUNCILLOR'S REPORT

Andrew Bennett advised the meeting that it was important for the Parish Council to respond to the Boundary Commission review due to its potential impact on the parish. The proposal to reduce the councillors from 59 to 57 and create 3 member wards may result in Ridgeway being combined with Covingham as Wroughton & Chiseldon is already a 3 member ward. Consequently Ridgeway may become one third of an urban ward and with 3 Councillors coming from urban Swindon, the rural electorate would become disenfranchised.

Andrew Bennett left the meeting.

6. PLANNING

6.1 It was noted that application S/10/1343/SAS for a house on land at Rickfield, Church road had been withdrawn.

The Parish Council was concerned that the consultation time for response to application S/10/1345/RM was inadequate and that its

feedback on the change of use of a vital village facility wasn't sought. It was agreed that a letter of complaint be sent to the Planning department detailing the Parish Council's issues with how the application had been handled and its concerns that the process followed by the planning officer was not lawful.

Send letter of complaint to Planning department Action: clerk

6.2 No permissions have been received since the last meeting.

7. FINANCE

7.1 Account Summary – The Parish Council reviewed and approved the account summary.

7.2 2011-2012 Budget – The draft budget was reviewed and it was noted that an allowance for training could be added. In addition a more accurate figure for projects could be obtained if the Parish Council agreed what projects it will undertake next year.

Consider ideas for projects for 2011 Action: All

7.3 Quotes for website sign – The 3 quotes obtained by the clerk for a website sign were discussed. It was agreed that the sign should be made from aluminium with the wording www.liddington.org in black lettering on a white background. The lettering should be the maximum height possible to make the sign readable. The website sign will be placed beneath the Liddington village sign.

7.4 Payments – The Parish Council approved payment of the following:

Invoice 2010-0106 from Barrett ATS for internal audit £98.70

Invoice 2159 from Stratton St Margaret Parish Council for dog waste collection service £6.98

Liddington Parish Plan £150

Clerk's remuneration for July – Sept £375

8. CORRESPONDENCE

8.1 Correspondence for discussion/action

– Passenger Transport Service consultation. The Parish Council discussed issues with the bus service. It was noted that reliability was not good with buses being as much as 40 minutes late and that villagers can't use the bus service to go to Swindon on an evening as the last bus from Swindon leaves at 17.45. Due to changes to the timetable some residents no longer use the bus to go to work as the Swindon bus leaves too late in the morning and returns too early in the afternoon. The Parish Council will need more time to carry out a wider consultation with users of the bus service.

– Wiltshire Local Transport Plan 2011 – 2026 review. It was agreed that the clerk should check the document to see if there is any impact on Liddington.

– Local Government Boundary Commission Electoral Review of Swindon – It was agreed that Maurice Spillane should produce a draft response for review and approval at the next meeting.

Produce draft response to electoral review Action: MS

8.2 Correspondence for information – The Parish Council noted the following correspondence for information.

Invitation to Wiltshire Association of Local Councils AGM on 16th November.

SBC Members bulletin issues 526 – 530

Swindon News Issues 86 & 87

Letter from St John Ambulance asking for financial support

School Transport Consultation

10. COUNCILLORS' REPORTS

10.1 Playing Field – Sid Bishop advised the meeting that he had carried out safety inspections on the play equipment on the 8th and 22nd September and that there were no issues to report.

10.2 Village Hall – No report.

10.3 Neighbourhood Watch Scheme – No report.

10.4 Parish Plan – The committee is finalising the questionnaire and plan to take it out to households in the next couple of months.

10.5 Jeffries Land Trust – Nothing to report.

11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Volunteer needed to care for the trough

Parish Plan group finalising distribution of the survey

Success of roast

Good turn out for meeting with local MP

12. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE AGENDA

There was a brief discussion on the allocation of parking spaces, a designated disabled area and possible double yellow lines.

Parking issues are to be added to the November agenda

Agenda item to be added to discuss the M4 diversion route through Liddington and its impact on the village.

Agenda item to be added to discuss the maintenance of the viewing table.

David Lomax will work with other Councillors to produce a draft proposal for this year's cultivation projects. It was agreed that an item to be added to December agenda to discuss and agree the cultivation projects.

The meeting concluded at 10.00pm

The next meeting will be held on Wednesday 10th November 2010.