

MINUTES OF MEETING HELD ON 9th JUNE 2010[/heading]

The meeting commenced at 7.35pm.

PRESENT: Sid Bishop, David Lomax, Jonathan Miller, Stephanie Penfold, Maurice Spillane, Gordon Wilson (Chair), Liz Carmichael (Clerk) and Andrew Bennett (Ward Councillor).

1. APOLOGIES

None.

2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.4 as he is a representative for the Parish Council on the Parish Plan committee. Stephanie Penfold declared an interest in agenda items 10.2 and 10.4 as she is the Parish Council's representative on the Village Hall committee and on the Parish Plan committee.

3. MINUTES OF PREVIOUS MEETING

The actions in section were appended with the words "over the next 12 months". The minutes of the Parish Council meeting held on 12th May were approved and signed as a true record.

4. UPDATE FROM PREVIOUS MEETINGS

It was noted that the van that had been parking in a dangerous position on the corner of The Street near the Village Inn pub had moved but another vehicle has taken its place. The clerk advised the meeting that the Planning department had stated that the bench on the grass verge would not require planning permission as it would be allowed under permitted development rights. Permission is still required from Highways.

Actions carried forward from previous minutes

Arrange meeting with SBC to discuss parking issues Action: AB

Get costings for website sign Action: clerk

Send letter of thanks to Anne Snelgrove Action: clerk

Send letter of congratulations to Robert Buckland & invite him to attend a meeting Action: clerk

Speak to resident about alternate places to park Action: JM

Get permission from Highways to place seat on triangle at the top of the Street Action: clerk

Get costings for cementing in new seat Action: clerk

Circulate Hackney Carriage Vehicle Specification and review

document Action: GW

5. MATTERS FOR CONSIDERATION

5.1 Ongoing Matters

(i) Traffic Calming – Gordon Wilson read out an update from Emily Sykes. It was noted that the crossing point had been made wider. The movement of the VAS (vehicle activated sign) and the road markings are still outstanding. The reduced speed limit for Medbourne lane will have to go into next year's budget.

(ii) Electricity Poles – Ongoing.

(iii) Flooding & blocked drains – It was noted that following the recent rainfall there was no flooding at Commonhead and the work done by the Parish Council appears to have alleviated the problem. James Garrad has been notified of issues with other drains in the village and he has passed the matter on to another member of staff to action.

(iv) Medbourne Lane road signs – It was noted that the new signs will be installed in the next 4 weeks and that the sign near Medbourne farm will be set at a height of 1.7 metres in order to alleviate the issues with visibility.

(v) Postal Collection Plates – Matter is still ongoing.

(vi) Parking Issues – It was agreed that the Parish Council should walk around the village and review the issues with parking. Options for solving the parking issues will also be considered.

Send letter of appreciation to Emily Sykes. Copy G Lloyd & P Greenhalge. Action: clerk

Speak to Emily Sykes about additional repeater signs Action: clerk

Send letter of complaint to sorting office regarding collection plates
Action: clerk

Walk around village & review parking issues Action: All

5.2 Hackney Carriage Vehicle Specification – The document will be circulated to all Councillors and a response to it will be discussed at the next meeting.

5.3 Playing field picnic benches – Sid Bishop advised the meeting that as a result of a barbeque on the playing field the top of the picnic table had been burnt. Although members of the Parish Council had met with the police to discuss the incident, it was felt that the meeting was unsatisfactory. Mr Bishop has given a statement to the police and photos have been taken of both the damage caused and the litter left behind. It was agreed that the Neighbourhood Policing team should be advised of the incident.

Invite a member of the Neighbourhood Policing Team to July meeting
Action: clerk

5.4 Motorbikes on the playing field and church yard – It was noted that the Parochial Church Council will be discussing the problem of motorbikes being ridden through the church yard. It was agreed that the ‘no vehicles beyond this point’ sign should be moved to a more visible location.

5.5 Overhanging hedge – It was noted that due to the overhanging hedge in Purley vehicles were being forced into the middle of the road.

Speak to resident about overhanging hedge Action: DL

5.6 Co-option – It was noted that the co-option procedure required the applicant to provide a brief resume and that no resume had been received from Mrs Mascia. It was agreed that the co-option of Mrs Mascia would be the first item of business at the next meeting.

5.7 Sugarhill Festival – The clerk read out the formal notification letter regarding the festival. The Parish Council had no issues with the festival taking place.

5.8 Quality Parish Council Scheme – The clerk handed out the list of actions required to achieve Quality Parish Council status. The actions will be discussed at the next meeting.

5.9 Emergency Plan – It was agreed that this be referred to the Parish Plan group.

SUSPENSION OF THE MEETING FOR PUBLIC QUESTION TIME

The meeting was not suspended as there were no members of the public present.

6. PLANNING

No planning applications for building within the Parish have been received since the last meeting. It was noted that the planning application for the Coate Water development had re-appeared and was in the pre-application stage.

Sid Bishop advised the meeting that due to some tree surgery, on the 14th & 15th June the B4192 will have temporary traffic lights on it. No planning decisions have been received since the last meeting.

Stephanie Penfold left the meeting.

7. FINANCE

7.1 Account Summary – The Parish Council reviewed the account

summary. It was noted that the payment to Sid Bishop was for a post metal insert not for concrete.

7.2 Payments between meetings – The clerk advised the meeting the original cheque for the village hall roof had been returned by the bank as it had an invalid signatory. According to the bank's records Maurice Spillane is not an authorised signatory despite the fact that Mr Spillane had visited the bank with the change of signatories form and had been signing cheques for months. The Parish Council approved the payment made to Wiltshire Association of Local Councils for the Council's insurance and the sending of the replacement cheque for Monarch Roofing.

7.3 Annual Return – The Parish Council approved part 1 and part 2 of the Annual return. The bank reconciliation statement was also approved.

7.4 Parish Plan Steering Group – The Parish Council discussed how it could help the Parish Plan Steering Group with financial support until grant funding is obtained. It was noted that there was no benefit in the Parish Council reclaiming the VAT as any sums recouped are likely to be deducted from the grant funding. The Parish Council resolved to underwrite the Parish Plan by £500 on the assumption that grant funding will be obtained.

7.5 Payments – The Parish Council agreed to pay the following invoices :

Invoice 2125, Stratton St Margaret Parish Council dog waste collection service £10.18

Invoice 2065, Monarch Roofing Co Ltd for work carried out on village hall £4,971.43

8. CORRESPONDENCE

The Parish Council noted the list of correspondence for information that had been received. The clerk advised the meeting that one letter had been received too late to be added to the agenda and that the sender would be advised that it will be submitted for consideration by the Parish Council at the July meeting.

9. WARD COUNCILLOR'S REPORT

Andrew Bennett advised the meeting that Community Payback was actively looking for projects. He also recommended that the Parish Council obtain a copy of the Governance Toolkit for Town and Parish Councils.

Andrew Bennett left the meeting.

10. COUNCILLORS' REPORTS

10.1 Playing Field – It was noted that there is no register of safety checks carried out on the play equipment but instead this should be recorded in the Parish Council meeting minutes. Sid Bishop is carrying out the safety checks and will advise the Parish Council at each meeting so that this can be recorded in future minutes.

10.2 Village Hall – Nothing to report.

10.3 Neighbourhood Watch Scheme -Jonathan Miller advised the meeting that he still had 5 signs.

Jonathan Miller left the meeting.

10.4 Parish Plan – Nothing to report.

10.5 Jeffries Land Trust – Nothing to report.

11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Speeding up the hill

Update on traffic calming and Medbourne lane signs

Blocked drains cleared by Councillors

12. ITEMS FOR INFORMATION

It was suggested that the new village logo that appears on the village boundary signs should replaced the existing logo used on Parish Council documents. It was noted that Basil Archer still retains ownership of the trough and he will want it back if it is removed in order to install dropped kerb.

13. ITEMS FOR A FUTURE AGENDA

To discuss the communication activities at the July meeting.

The meeting concluded at 9.50m

The next meeting will be held on Wednesday 14th July 2010.