

MINUTES OF MEETING HELD ON 13th MAY 2010[/heading]

The meeting commenced at 7.40pm.

PRESENT: Sid Bishop, David Lomax, Jonathan Miller, Stephanie Penfold, Maurice Spillane, Gordon Wilson (Chair), Liz Carmichael (Clerk) and 2 members of the public.

1. Election of chairman and vice chairman

It was proposed by Sid Bishop, seconded by Maurice Spillane and RESOLVED that Gordon Wilson be elected Chairman. It was proposed by Jonathan Miller, seconded by David Lomax and RESOLVED that Maurice Spillane be elected Vice Chairman.

2. APOLOGIES

Andrew Bennett (Ward Councillor).

3. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 11.4 as he is a representative for the Parish Council on the Parish Plan committee. Stephanie Penfold declared an interest in agenda items 11.2 and 11.4 as she is the Parish Council's representative on the Village Hall committee and on the Parish Plan committee.

4. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 7th April were approved and signed as a true record.

The Parish Council agreed to bring forward the agenda item to discuss approval of the invoice from Monarch Roofing.

8. FINANCE

8.2 Payments – Mr David Hughes, Chair of the Village Hall Committee, advised the meeting that the invoice from Monarch Roofing was for an interim payment, as per the agreed contract. It was noted that work on the village hall roof is expected to be completed within the next week. Only one minor repair had been done and this work had been done free of charge. He confirmed that the Village Hall Committee were pleased with the work that had been done to date and had no issues with the invoice for the interim payment being paid. It was noted that Monarch roofing had been advised that their final invoice would not be paid until after the June Parish Council meeting. The Parish Council approved payment of invoice 2055 from Monarch Roofing Co Ltd for £11,221.25.

5. UPDATE FROM PREVIOUS MEETINGS

It was noted that a vehicle is parking in a dangerous position on the corner of The Street near the Village Inn pub. David Lomax suggested that posts be put on the corner of Church road to prevent vehicles from going onto the grass verge and damaging it. Gordon Wilson advised the meeting that he had spoken with James Garrad about the drains and he was going to get them cleared as part of the village clean up. It was noted that James Garrad is looking to obtain 3 or 4 seats that can be placed around the village. One seat has been delivered already and it is proposed that it is placed on the grass triangle at the top end of The Street, facing towards Liddington Hill. construction was finished.
Speak to resident about alternate places to park Action: JM
Get permission from Highways to place seat on triangle at the top of the Street Action: clerk
Get costings for cementing in new seat Action: clerk
Actions carried forward from previous minutes
Arrange meeting with SBC to discuss parking issues Action: AB
Get costings for website sign Action: clerk

6. MATTERS FOR CONSIDERATION

6.1 Ongoing Matters

- (i) Traffic Calming – Gordon Wilson read out an update from Emily Sykes.
- (ii) Electricity Poles – It was noted that some of the poles are still not connected.
- (iii) Quality Parish Council status – The clerk advised the meeting that as the electoral mandate requirement was mandatory the Parish Council could not get a dispensation for not meeting the criteria.
- (iv) Flooding & blocked drains – It was noted that some work was done during village clean up and the situation will continue to be monitored by the Parish Council.
- (v) Medbourne Lane road signs – It was noted that the matter had been raised with James Garrad.
- (vi) Postal Collection Plates – Matter is ongoing.
- (vii) Vacancy for Parish Councillor – It was noted that only one resident had expressed as interest in becoming a Parish Councillor.
- (viii) Parking Issues – Discussed under agenda item 5.
Produce statement of requirements for Quality Parish Council scheme Action: clerk

6.2 Communicating with the public – The proposal prepared by Maurice Spillane and Gordon Wilson was reviewed and discussed.

6.3 Projects for 2010/2011 – A suggested planting scheme to extend the area around the Jubilee Gardens was presented by David Lomax. The scheme was discussed and it was agreed that David Lomax should work on a proposal for landscaping projects in the village. It was agreed that another project would be to progress some of the suggestions in communications proposal discussed under the previous agenda item and that this should be progressed by Maurice Spillane.

Produce proposal with costings for landscaping project Action: DL
Produce proposal with costings for communication project Action: MS

6.4 To consider sending representatives on the “Rough Guide to Planning” training event and the Play Area Health & Safety course and to approve any associated costs

It was agreed that Gordon Wilson and Stephanie Penfold would attend the “Rough Guide to Planning” training event.

6.5 To agree the Parish Council’s policy for use of the playing field for parking of vehicles

The clerk advised the meeting that this agenda item was as a result of a letter received by a resident asking if they could use the playing field as an overflow car park for their daughter’s wedding. It was agreed that on such an occasion residents would be allowed to use the playing field as an overflow car park.

6.6 To discuss the Probation Service “Community Payback” Scheme and possible projects

Gordon Wilson advised the meeting that the workers would be supervised and the only anticipated expense is that travelling costs would need to be paid. It was noted that the renovation of benches could be a suitable project. Possible projects for the scheme will be discussed in more detail at the next meeting.

6.7 Emergency Plan – Deferred to the next meeting.

SUSPENSION OF THE MEETING FOR PUBLIC QUESTION TIME

The meeting was suspended to allow the public to address the Parish Council.

7. PLANNING

7.1 No planning applications for building within the Parish have been received since the last meeting.

7.2 A certificate of lawful development has been granted for Parsonage Close (ref. Application S/LDE/10/0188/RM)

Full planning permission was granted for S/10/0146JABU, 37 The

Street.

It was agreed that the meeting should continue until 9.45pm.

8. FINANCE

8.1 Account Summary – The Parish Council reviewed the account summary.

8.2 Payments – The Parish Council agreed to pay the following invoices :

Inv. SUB10/143 from WALC for Annual subscription 2010/2011
£121.39

Inv. 2119 & 2112 from Stratton St Margaret Parish Council for dog waste collection service £6.98 & £6.74

Inv. LID002 from Swindon Commercial Services Ltd for £74.41

9. CORRESPONDENCE

The Parish Council noted the list of correspondence for information that had been received. The Hackney Carriage Vehicle Specification and review document was given to Gordon Wilson to circulate.

Circulate Hackney Carriage Vehicle Specification and review document Action: GW

10. WARD COUNCILLOR'S REPORT

There was no report as Andrew Bennett was unable to attend the meeting.

11. COUNCILLORS' REPORTS

11.1 Playing Field – Nothing to report.

11.2 Village Hall – Nothing to report.

11.3 Neighbourhood Watch Scheme -Jonathan Miller advised the meeting that he had talked to Mark Cook, from the Swindon Rural South Policing Scheme, who had agreed to do a report for the Liddington area.

11.4 Parish Plan – It was noted that many of the sub-groups hadn't made much progress and were trying to catch up. The committee is waiting for the sub-groups to finish their work as this will provide input for the questionnaire. David Lomax advised the meeting that the Parish Plan group intend to have a stall at the village fete.

11.5 Jeffries Land Trust – Nothing to report.

12. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Successful visit by French group

Parish Council looking for ideas and sponsors for landscaping projects

Village gates and signs have gone up as part of the traffic calming

Maps of the footpaths are on the website

13. ITEMS FOR INFORMATION

Sid Bishop advised the meeting that the notice board in Purley was available for residents to use. It was noted that Robert Buckland was the new MP. It was proposed that he be invited to a future meeting. It was noted that a letter of thanks should be sent to Anne Snelgrove.

14. ITEMS FOR A FUTURE AGENDA

No additional items were raised.

The meeting concluded at 9.45pm

The next meeting will be held on Wednesday 9th June 2010.