

MINUTES OF MEETING HELD ON 10th FEBRUARY 2010 AT  
7.30pm IN THE VILLAGE HALL[/heading]

PRESENT: Sid Bishop, David Lomax, Stephanie Penfold, Gordon Wilson (Chair), Liz Carmichael (Clerk), Andrew Bennett (Ward Councillor)

1. APOLOGIES

Jonathan Miller, Rochelle Seifas, Maurice Spillane,

2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.4 as he is a representative for the Parish Council on the Parish Plan committee. Stephanie Penfold declared an interest in agenda item 10.2 as she is the Parish Council's representative on the Village Hall committee.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 20th January were approved and signed as a true record.

4. UPDATE FROM PREVIOUS MEETINGS

The clerk advised the meeting that a letter had been sent to Swindon Borough Council regarding the dumping of garden waste. It was noted that some villagers may need to be reminded that there is a free garden waste collection service. It was suggested that works team from the Borough Council were not taking away the more woody branches cut from trees and shrubs. Gordon Wilson advised the meeting that he had spoken with James Garrad about getting the pot holes along The Street filled in. It was noted that Councillor Bennett had been receiving phone calls from a resident regarding parking on The Street.

Advise SBC that branches grass clippings & branches must be cleared away Action: clerk

Advise StreetSmart team that the grit bins need refilling Action: clerk

Arrange meeting with SBC to discuss parking issues Action: AB

Actions carried forward from previous minutes

Obtain electronic copy of map from Michael Enright Action: MS

Request statement of accounts Action: clerk

Get details of SBC's policy for snow ploughing and grit bin replenishment Action: clerk

Get 3 quotes for cost of refurbishment of goal posts Action: SB

Speak to resident about unsafe parking of vehicle Action: SP

Speak to postman about missing collection plates Action: SP

Send flood plan details to Adrian Moore Action: clerk

## 5. MATTERS FOR CONSIDERATION

5.1 Medbourne Farm – Clive Patterson had sent his apologies as he was unwell and could not attend the meeting. The clerk advised the meeting that she had already told Mr Patterson that he would be welcome to attend the March meeting instead.

5.2 Traffic Calming – The clerk read out an update report from Emily Sykes. It was noted that the VAS (vehicle activated sign) had been installed and was running. Emily Sykes will be carrying out a site visit to ensure the sign is working correctly. It was noted that there had been some complaints from residents that the post for the VAS sign was causing an obstruction and people with pushchairs and prams had to go into the road to get round it. The Traffic Regulation Order is due to be advertised via public notices along Purley road and in the Swindon Advertiser. Works on site will commence in the last week of February/first week of March and it is anticipated that they will take two to three weeks. The signs for the junction by Medbourne Farm will not be replaced as part of the scheme. StreetSmart have been asked to investigate the state of the sign and replace it if necessary.

Speak to Emily Sykes about additional warning signs Action: clerk

5.3 New Boundary Sign – The clerk advised the meeting that the sign design would have to fit within the existing parameters and that SBC would not be willing to change the format of the sign template. Additional signs elsewhere may be acceptable in a different format if they compliment the scheme in some way. The Council reviewed the draft design produced by Gordon Wilson. It was agreed that this design should be adopted and that additional signs near the crossing point e.g. warning of children crossing the road should be requested.

### 5.4 Ongoing Matters

(i) Electricity Poles – It was noted that progress was now being made and that the new pole in Medbourne had been connected and the old one removed. The work to connect the poles will require residents having their power switched off and part closure of the road. The enforcement officer had stated that replacement of the poles, which are considered to be maintenance of the supply line, does not require planning permission. Unused poles will be removed and therefore any breach of planning control would cease on their removal.

(ii) Quality Parish Council status – The clerk advised the meeting that the requirement for Quality Parish status was for the Parish

Council to publish how the Councillors could be contacted. This could be via the clerk/the Parish Council office. It was agreed that members of the Parish Council should be contactable, and that individual Councillors should decide the level of contact information to be published for themselves. David Lomax, Stephanie Penfold and Gordon Wilson all agreed to have their home address, phone number and email address published. Sid Bishop agreed to have his home address and telephone number published.

5.5 Parish Magazine – It was agreed that, for the next meeting, all Councillors would think of proposals of how best to promote the Parish Council and the village particularly through the Lyden magazine.

## SUSPENSION OF THE MEETING FOR PUBLIC QUESTION TIME

The meeting was not suspended as no members of the public were in attendance.

## 6. PLANNING

6.1 There were no applications to consider.

6.2 There was no notification of any decisions made since the last meeting.

## 7. WARD COUNCILLOR'S REPORT

Andrew Bennett advised the meeting that an application had been submitted for the True Hart in Bishopstone to be demolished and replaced with houses. There is a general concern about pubs closing and the brown field sites they occupied being developed. Councillor Bennett asked the Parish Council to keep him advised of any pub closures.

Andrew Bennett left the meeting.

## 8. FINANCE

8.1 Account Summary – The Parish Council reviewed the account summary. It was noted that the two entries for Mazars related to separate invoices for different years.

8.2 Village Gates – It was agreed that a contribution of £120 (approximately 10%) would be made towards the cost of the three white village gates.

8.3 Clerk's Salary – It was agreed that the Chair and Vice-Chair should put together a proposal for review and approval by the rest of the Council members.

8.4 Jeffries Land Conservation Trust – It was agreed to renew membership of the Jeffries Land Conservation Trust at a cost of £10.

8.5 Lyden Magazine – It was agreed that the £6 subscription to the Lyden magazine should be paid.

## 9. CORRESPONDENCE

The Parish Council noted the list of correspondence for information that had been received. The clerk advised the Council that a letter had been received regarding the Village Highway Maintenance Works Programme and that the dates for the village clean up are 19th – 23rd April and 11th – 15th October. The Jeffries Land Conservation Trust annual report and the Redrow Homes/Persimmon plans will be circulated to all Councillors.

Circulate correspondence from Jeffries Land Conservation Trust  
Action: GW

## 10. COUNCILLORS' REPORTS

10.1 Playing Field – Sid Bishop advised the meeting that there was an issue with dog mess not being picked up by dog owners. Some was right next to the children's play equipment which was of concern.

10.2 Village Hall – Stephanie Penfold informed the Parish Council of the next meeting of the Village Hall committee which is the AGM on 22 February. Gordon Wilson queried whether or not new tiles would be used for the roof. It is believed that the committee had decided that the tiles would be replaced with similar ones to currently and that the Planning Officer had stated that there would be no objections if similar tiles are used. The Parish Council thought that concrete tiles which were longer lasting would be better.

Speak to committee to see if longer lasting tiles can be used for village hall roof  
Action: SP

10.3 Neighbourhood Watch Scheme – Nothing to report.

10.4 Parish Plan – David Lomax advised the meeting that the Parish Plan committee would like to use the new Parish Council logo. It was noted that the design of the new village boundary sign could be made into a black and white image and used as a logo. Stephanie Penfold agreed to be a Parish Council representative on the committee in replacement for Rochelle Seifas.

10.5 Jeffries Land Trust – Nothing to report.

## 11. PARISH MAGAZINE

It was agreed that the following items be put in the Parish Council's report:

Traffic calming progress report

Schedule for connecting electricity poles

## 12. ITEMS FOR INFORMATION

It was noted that the dog bin had not been emptied for 3 weeks and that the finger post at the entrance to The Street by Purley road has been hit and needed to be straightened. It was suggested that some training should be organised for all Councillors.

## 13. ITEMS FOR A FUTURE AGENDA

To consider village projects.

To consider tasks for the village clean up.

The meeting concluded at 9.40pm

The next meeting will be held on Wednesday 10th March 2010.