

August

MINUTES OF MEETING HELD ON 5th AUGUST 2013

PRESENT: Guy Allen, Sid Bishop, David Lomax, Gordon Wilson (Chairman), Liz Carmichael (Clerk), Andrew Bennett (Ward Councillor) and 2 members of the public

1. APOLOGIES

Vince Jones

2. DECLARATIONS OF INTEREST

David Lomax declared an interest in agenda item 10.2 as he's the Parish Council's representative on the Village Hall committee

Agenda item 5.1 was moved to the start of the meeting.

5. MATTERS FOR CONSIDERATION

5.1 Manor Farm - The Parish Council welcomed Planning consultant Stephen Bowley and the architect responsible for drawing up the plans for the proposed development at Manor Farm. The draft plans for the preferred scheme were reviewed and it was noted that the development of low cost housing will comprise of 3 units, each containing 2 houses, going across the contours of the land so that the roof line drops down. The properties will have a small green in front giving a village feel. Badger sets and a tree used by bats have been identified on the land but the proposed development does not impinge on the ecology. The Parish Council also reviewed the alternate schemes that had been rejected by the developers.

Review plans for Manor Farm with neighbouring properties and collate feedback

Action: GW/SB

Send feedback from neighbours of Manor Farm to developers

Action: clerk

Open dialogue with developers of Manor Farm about the coomb

Action: GW

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3 June were approved and signed as a true record.

4. MATTERS ARISING FROM THE MINUTES

Actions completed

Arrange for speakers to attend a future meeting

Action: clerk

Check what the payment to Wiltshire Building Records is for

Action: clerk

Check insurance conditions associated with the frequency of checking the playground equipment

Action: clerk

Check whether speed gun is covered, or could be covered, under the village hall insurance or the Parish Council's

insurance

Action: clerk

Actions ongoing

Consider locations for

trees

Action: All

Arrange Neighbourhood Watch handover from Jonathan

Miller

Action: VJ

Get price list for trees and find out deadline for ordering disease resistant elms

Action: clerk

Arrange for SBC to attend a meeting to discuss any additional traffic calming

Action: clerk

Get prices for fruit trees for a Community

orchard

Action: clerk

The clerk advised the meeting that the speed gun would be covered under the Parish

Council's insurance policy and that there would be no increase in premium. It was

also noted that permission had been granted to the Parish Council to continue

carrying out fortnightly checks on the playground equipment rather than weekly.

The meeting noted that the Wiltshire Building Records was a charity that exists to

stimulate interest and further research into the study of Wiltshire building. The

catalogued material includes photographs, reports, maps and copies of historical

documents. Members have access to the record and can receive advice and assistance

in respect of their buildings or research. It was agreed that as the amount paid

annually was such a small figure (£15) the Parish Council would continue its membership and would consider the payment a charitable donation.

5. MATTERS FOR CONSIDERATION

5.2 New Heaters for Village Hall – The Parish Council reviewed the quote to replace the heaters in the village hall with more modern ones. The clerk advised the meeting that she did not think that the Parish Council could reclaim the VAT on purchases for the village hall, even though HMRC had refunded the VAT on the replacement village hall roof. The Parish Council agreed to place the order for the new heaters and, on the basis that the claim for the village hall roof had not been refused, it would submit a claim for the VAT.

Send letter of confirmation placing order for the new village hall heaters

Action: clerk

5.3 Playing Field Football Goals – The Parish Council discussed the request from the Wanborough under 11s football team to reduce the size of the goalposts and to fit nets. Andrew Bennett advised the meeting that there was \$106 money from Commonhead which can be used for sports and leisure projects. The Parish Council agreed that there were no objections to the proposals provided that any alterations to the goalposts were done within the Football Association's health & safety guidelines. Send link to FA health & safety guidelines to clerk

Action: GA

Send letter to Wanborough Wasps responding to request to alter goalposts

Action: clerk

5.4 Updating Notice boards & Website – It was noted that a member of the public had raised a concern regarding the information on the notice board being out of date and had stated that they expected this to be the responsibility of the clerk. The Parish Council agreed that a Councillor would be continue to be responsible for updating the notice board but that the clerk should takeover responsibility for updating the website.

5.5 Highways Matters – It was noted that the replacement village sign does not have the correct images. The Parish Council agreed that Swindon Borough Council should be asked to replace it with a sign with the correct images.

Report incorrect village sign to the borough council and request replacement

Action: clerk

It was agreed that the person responsible for installing the new PGL signs should be asked to remove the old Liddington Hotel signs.

Contact PGL and ask that they remove Liddington Hotel signs

Action: clerk

SUSPENSION OF THE MEETING FOR PUBLIC QUESTION TIME

The meeting was not suspended as no members of the public were present.

6. PLANNING

6.1 Planning Applications - The following applications were reviewed :

S/ADV/13/0956 NISM Display of 1 sign for the Great Western Hospital

S/13/0957 NISM Erection of external walkway shelter and canopy at the Great Western Hospital

S/13/0950 EDSN 17 Purley road

S/LBC/13/0727/HC 10 Inglenook Cottage, The Street, replacement of bay window

The Parish Council had no objections to the above applications.

6.2 Decisions - Permission granted for planning application S/13/0351 NISM for a new car park at the Great Western Hospital.

7. FINANCE

7.1 Account Summary - The Parish Council reviewed the account summary and noted the addition of the budget figures.

7.2 Payments - The Parish Council approved payment of the following:

Village hall hire April - July £24.00

Stratton St Margaret Parish Council, dog waste service Feb-May, £24.00

Wiltshire Probation Trust 6 days work £150.00

8. CORRESPONDENCE

8.1 The following correspondence was discussed.

South Marston draft Supplementary Planning document, deadline 16th September

- Eastern Villages draft Supplementary Planning document, deadline 16th September

- Swindon Borough Local Plan 2026 & the Statement of Community Involvement

8.2 The Parish Council noted the following correspondence for information:

- Best Kept Village competition first round results

- CPRE Annual Report 2012-2013 & Moonraker newsletter issue 15

9. WARD COUNCILLOR'S REPORT

9.1 Andrew Bennett contributed throughout the meeting.

10. COUNCILLORS' REPORTS

10.1 *Playing Field* – Sid Bishop advised the meeting that he had carried out his fortnightly safety inspections of the play equipment on 5th June, 19th June, 3rd July, 17th July and 31st July. It was noted that a member of the public had advised him of an issue with the play equipment whereby a part of the climbing frame had become detached. It was agreed that this could possibly be a design fault and should be reported to the installation company.

Contact Kompan and report fault with play equipment

Action: clerk

10.2 *Village Hall Committee* – David Lomax advised the meeting that the treasure hunt had been successful and had raised over £200.

10.3 *Neighbourhood Watch* – Nothing to report.

10.4 *Community Speedwatch* – It was noted that 1 more volunteer has been trained. This makes a total of 4 trained volunteers. Ideally a minimum of 6 volunteers are needed to run the community speedwatch scheme successfully.

10.5 *Jeffries Land Trust* – Nothing to report.

11. PARISH MAGAZINE

It was agreed that the following items be put in the Lyden magazine:

- Parish Council need people to join a web support team
- More volunteers needed to do the training for the Community Speedwatch scheme

12. ITEMS FOR INFORMATION/ITEMS FOR A FUTURE AGENDA

It was noted that Gordon Wilson has been invited to attend a meeting in September with the NHS Foundation Trust.

It was agreed to move the next ordinary meeting to Wednesday 4th September.

The following items for a future agenda were noted:

- To discuss the church and hall signs, and posts on Church road
- To discuss the footpath to the dells

The meeting concluded at 9.55pm